

## Sprint 0 [meeting 1-11]

# Meeting Minutes

Weekly Meeting with team [Sprint Planning]

Meeting No: 1

### Meeting Details

Date:	09/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

### Information / Decisions

No.	Item
1	Discuss Epics
2	Initialised project board
3	Discuss user stories
4	Considered division of tasks
5	Decided Scrum Master

### Action Items

No.	Item	Who	By
1	Planning Sprint Review	Everyone	12/08
2	Understand client requirements	Everyone	12/08
3	Begin planning user stories	Everyone	12/08

# Meeting Minutes

Weekly Meeting with team [Sprint Retro]

Meeting No: 2

## Meeting Details

Date:	12/08/23
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Split tasks and assignments
2	Discuss member specialties
3	Discuss User stories and approach

## Action Items

No.	Item	Who	By
1	Make epics for major functions of the system	Everyone	14/08
2	Brush up on User stories and acceptance criteria	Everyone	13/08

# Meeting Minutes

Weekly Meeting with team [Sprint Retro]

Meeting No: 3

## Meeting Details

Date:	13/08/2024
Venue:	RMIT
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Creation of user stories
2	Creation of acceptance criteria
3	Dividing up main functions of platform
4	Decided who is doing user stories for what

## Action Items

No.	Item	Who	By
1	User stories for account creation & acceptance criteria	Ankita	16/08
2	User stories for book an appointment & AC	Sruthy	16/08
3	User stories for Medical record & AC	Sukhman	16/08
4	User stories for view prescription & AC	Ethan	16/08
5	User stories for Education Resource & AC	Wendy	16/08

# Meeting Minutes

Weekly Meeting with team [Sprint Retro]

Meeting No: 4

## Meeting Details

Date:	14/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Discussed progression on user stories
2	Clarify AC format
3	Discuss task breakdown

## Action Items

No.	Item	Who	By
1	Continue working on assigned user story from 13/08	Everyone	16/08
2	Planning on github projects for user stories	Everyone	19/08

# Meeting Minutes

Weekly Meeting with team [Sprint Retro]

Meeting No: 5

## Meeting Details

Date:	15/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Review the user stories and AC
2	Check the acceptance criteria. [template confusion]

## Action Items

No.	Item	Who	By
1	Finish assigned user stories	Everyone	16/08
2	Finish acceptance criteria for user stories	Everyone	16/08
3	Begin moving User stories to GitHub project	Everyone	19/08
4	Make sure all labels are correct on GitHub project	Everyone	19/08

# Meeting Minutes

Weekly Meeting with team [Sprint Retro]

Meeting No: 6

## Meeting Details

Date:	16/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Reviewed user stories
2	Reviewed Acceptance criteria
3	Discuss SRS and splitting of SRS
4	Discussed project board
5	Reviewed Rubric and user requirements to affirm tasks and distribution
6	Planning poker to decide priority and effort

## Action Items

No.	Item	Who	By
1	Breakdown respective user stories into tasks for sprint 1	Everyone	19/08
2	Verify AC formatting	Everyone	19/08
3	First draft of non-functional requirements	Sukhman	20/08
4	First draft of Architecture diagram ready	Ankita	20/08
5	First draft of UI & External requirements	Sruthy	20/08
6	Intro of SRS and	Ethan	20/08
7	Description of SRS	Wendy	20/08

# Meeting Minutes

Weekly Meeting with team [Sprint Review]

Meeting No: 7

## Meeting Details

Date:	19/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Discussed definition of done
2	Discussed finalisation of user stories
3	Discussed product backlog and tasks

## Action Items

No.	Item	Who	By
1	Continue SRS and complete first draft	Everyone	20/08
2	Make sure all user stories are on project board GitHub	Everyone	20/08
3	Begin implementing definition of done	Everyone	23/08
4	Begin breaking down user stories for sprint 1	Everyone	23/08

# Meeting Minutes

Weekly Meeting with team [Sprint Review]

Meeting No: 8

## Meeting Details

Date:	20/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Review UI
2	Review Architecture
3	Discussed flow of UI
4	Discuss SRS
5	Finalised user stories

## Action Items

No.	Item	Who	By
1	Finish refinement of SRS	Everyone	23/08
2	User stories in the templates are reviewed.	Everyone	23/08
3	Breakdown user stories into tasks	Everyone	23/08
4	Build up project board with backlog and tasks	Everyone	23/08
5	Refine UI	Sruthy & Allegra	23/08
6	Refine Architecture	Ankita	23/08
7	Do definition of done	Allegra	24/08



# Meeting Minutes

Weekly Meeting with team [Sprint Review]

Meeting No: 9

## Meeting Details

Date:	21/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo Allegra Lipscombe
Apologies:	N/A

## Information / Decisions

No.	Item
1	Discussed Retro
2	Discussed project board and the structure of user stories, tasks
3	Discussed SRS requirements
4	Discussed flow of UI for key functions
5	Discussed connections between different sections of the Architecture

## Action Items

No.	Item	Who	By
1	UI is being refined	Sruthy & Allegra	23/08
2	Continue breaking down tasks and putting them on GitHub project	Everyone	23/08
3	Refine SRS	Everyone	23/08
4	Proof-read others work to make sure nothing is missing	Everyone	24/08
5	Verify Meeting minute's structure	Sukhman	23/08
6	Review advanced tasks	Wendy	23/08
7	Finish definition of done	Allegra	24/08

# Meeting Minutes

Weekly Meeting with team [Sprint Review]

Meeting No: 10

## Meeting Details

Date:	22/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo Allegra Lipscombe
Apologies:	N/A

## Information / Decisions

No.	Item
1	Discuss task breakdown
2	UI touch-ups
3	Architecture touch-ups
4	Discuss retro
5	Proofread each other's work individually.

## Action Items

No.	Item	Who	By
1	Finalise SRS	Everyone	24/08
2	Finalise Architecture	Everyone	24/08
3	Finalise UI	Everyone	24/08
4	Finish Definition of done	Allegra	24/08
5	Make sure all acceptance criteria is in format	Ethan	24/08
6	Make sure project board is all good	Everyone	24/08
7	Finish Product Backlog	Sruthy	24/08

# Meeting Minutes

Weekly Meeting with team

Meeting No: 11

## Meeting Details

Date:	24/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Reviewed each SRS Document
2	Made some decisions on the UI design
3	Finalised the board

## Action Items

No.	Item	Who	By
1	Adding more tasks to the board	Ethan	24/08/2024
2	Edit the product backlog	Sukhman	24/08/2024
3	Edit the SRS Document	All	25/08/2024

## Sprint 1[meeting 12-22]

# Meeting Minutes

Weekly Meeting with team [sprint planning]

Meeting No: 12

### Meeting Details

Date:	27/08/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

### Information / Decisions

No.	Item
1	Fixed the epics to work on.
2	Book an appointment and Medical Access will be done.
3	Front end will be coordinated by Ethan, Wendy and Allegra.
4	Back end will be managed by sruthy, Sukhman and Ankita,

### Action Items

No.	Item	Who	By
1	Will be setting up the front-end.	Wendy, Ethan, Allegra	02/09/24
2	Will be setting up the back end	Ankita, Sruthy, Sukhman	02/09/24
3	Revising the topics	All	02/09/24

# Meeting Minutes

Weekly Meeting with team [backlog refinement]

Meeting No: 13

## Meeting Details

Date:	31/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Revising topics continues...
2	Making plan on how to create the branches...
3	Revising git commits and branching constraints.
4	

## Action Items

No.	Item	Who	By
1	Creating branches from the main for each the user story	One person from front-end and back-end	03/09/2024
2	Revising the concepts	All	03/09/2024

# Meeting Minutes

Weekly Meeting with team [standup]

Meeting No: 14

## Meeting Details

Date:	03/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Start doing book an appointment for now.
2	Discussing on how to create the database is going on.
3	Chose MySQL.
4	Discuss on what we can use for the front-end.

## Action Items

No.	Item	Who	By
1	Designed the book an appointment layout	Wendy, Ethan and Allegra	06/09/2024
2	Designed the ER diagram	Ankita, Sukhman, Sruthy	06/09/2024
3	Made a layout on the table content	All	06/09/2024
4			

# Meeting Minutes

Weekly Meeting with team[standup]

Meeting No: 15

## Meeting Details

Date:	06/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Front-end Team made the setup for front-end
2	Conflicts on GitHub commits.
3	Back-end team researching on flyway and MySQL integration.

## Action Items

No.	Item	Who	By
1	Flyway and MySQL integration by back-end team	Ankita, Sukhman, Sruthy	10/09/2024
2	Front-end setup to be merged to the main branch	Wendy	10/09/2024
3	Updating the pom.xml file	All	10/09/2024
4			

# Meeting Minutes

Weekly Meeting with team [sprint retro: standup]

Meeting No: 16

## Meeting Details

Date:	10/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Meeting with the project manager.
2	Showing the flyway configuration error receiving, trying to get the assistance in that matter.
3	Improving the HTML with CSS.
4	GitHub commit.

## Action Items

No.	Item	Who	By
1	Flyway fix	Ankita, Sukhman, Sruthy	13/08/2024
2	Back-end implementation of book an appointment	Sukhman, Sruthy, Ankita	13/08/2024
3	Design on medical record implementation	Wendy, Ethan	13/08/2024



# Meeting Minutes

Weekly Meeting with team [sprint retro]

Meeting No: 17

## Meeting Details

Date:	13/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Designing the dashboard
2	Do the reschedule and cancel an appointment
3	UI update.
4	Front end home page design

## Action Items

No.	Item	Who	By
1	Reschedule and cancel UI.	Ethan, Wendy	15/08/2024
2	Front-end UI	Ethan, Wendy	15/08/2024
3	Book an appointment further fix.	Sukhman	15/08/2024
4	Cancel an appointment fix	Ankita	15/08/2024
5	Reschedule fix	Sruthy	15/08/2024

# Meeting Minutes

Weekly Meeting with team [sprint retro: standup]

Meeting No: 18

## Meeting Details

Date:	15/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo
Apologies:	N/A

## Information / Decisions

No.	Item
1	Reschedule [update table] fix
2	Revisiting the rubrics
3	Medical access epic starting
4	Revising the concepts

## Action Items

No.	Item	Who	By
1	Reschedule fix	Sukhman	17/08/2024
2	Cancel fix	Sukhman	17/08/2024
3	Medical Access epic	Sruthy	17/08/2024
4	Account epic	Ankita	17/08/2024
5	Ui fix	Wendy, Ethan	17/08/2024

# Meeting Minutes

Weekly Meeting with team [sprint review]

Meeting No: 19

## Meeting Details

Date:	17/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Continuing medical access epic
2	Download and share button fix
3	UI dashboard
4	Login and signup dashboard fix
5	More CSS.

## Action Items

No.	Item	Who	By
1	More css.	Ethan	19/08/2024
2	Book an appointment epic error fix	Sukhman	19/08/2024
3	Test plan	All	19/08/2024
4	Medical Access epic	Sruthy	19/08/2024
5	Login and Signup backend fix	Ankita	19/08/2024
6	Resources	Allegra	19/08/2024
7	Dashboard	Wendy	19/08/2024

# Meeting Minutes

Weekly Meeting with team [sprint review: standup]

Meeting No: 20

## Meeting Details

Date:	19/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Clinic page with veterinarian
2	Appointment clinic integration.
3	Appointment service price
4	Dashboard getting login user information
5	Medical Access Download and share, Tests.

## Action Items

No.	Item	Who	By
1	Clinic page front end, error page	Allegra	21/08/2024
2	Tests for medical record complete fix, download and share for treatment plan and medical access.	Sruthy	21/08/2024
3	Book an appointment epic fix, integrating clinic and vet, tests. Overall fix.	Sukhman	21/08/2024
4	Login, signup and dashboard fix and test cases	Ankita	21/08/2024
5	Dashboard, overall CSS and html fix	Wendy	21/08/2024
6	Dashboard, overall CSS and html fix	Ethan	21/08/2024

# Meeting Minutes

Weekly Meeting with team [sprint review:  
standup]

Meeting No: 22

## Meeting Details

Date:	21/08/2024
Venue:	Microsoft Teams
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	More tests.
2	Merge with main.
3	Rubrics
4	All documents review
5	Editing task board.
6	Resources and prescription management moved completely to next sprint

## Action Items

No.	Item	Who	By
1	Final check	All	22/08/2024
2	Documents review	All	22/08/2024
3	Merge conflicts resolve	All	22/08/2024
4	More tests for getting coverage	All	22/08/2024

## Sprint 2(meeting 23-33)

# Meeting Minutes

Weekly Meeting with team [sprint 2 planning]

Meeting No: 23

### Meeting Details

Date:	24/09/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

### Information / Decisions

No.	Item
1	Priority finishing all spills from sprint 1
2	Delegate tasks for sprint 2
3	Front end will be coordinated by Ethan, Wendy and Allegra.
4	Back end will be managed by Sruthy, Sukhman and Ankita,

### Action Items

No.	Item	Who	By
1	Edit Profile Dashboard UI	Wendy	26/09/2024
2	Edit Profile Implementation	Ankita	26/09/2024
3	Book app – pet info connected to user	Sukhman	26/09/2024
4	Input validation for books appointment	Ethan	26/09/2024
5	Resources Front end	Allegra	26/09/2024
6	Prescription Management	Sruthy	26/09/2024

# Meeting Minutes

Weekly Meeting with team [sprint retro ]

Meeting No: 24

## Meeting Details

Date:	26/09/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Reviews tasks from spills
2	Start the next tasks for sprint 2
3	Front end will be coordinated by Ethan, Wendy and Allegra.
4	Back end will be managed by sruthy, Sukhman and Ankita,

## Action Items

No.	Item	Who	By
1	Prescription Management - UI	Wendy	29/09/2024
2	Prescription Management - Backend	Sruthy	29/09/2024
3	Update and Delete Profile	Ankita	29/09/2024
4	Github Action	Ethan	29/09/2024
5	Reminder HD task	Sukhman	29/09/2024
6	Reminder Notification UI	Allegra	29/09/2024

# Meeting Minutes

Weekly Meeting with team [sprint retro ]

Meeting No: 25

## Meeting Details

Date:	29/09/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Front end Dashboard completed
2	Profile Dashboard completed
3	Docker/ Github action issues
4	Continue Prescription management
5	Continue Reminder Notification

## Action Items

No.	Item	Who	By
1	Dashboard – Prescription management UI	Wendy	29/09/2024
2	Prescription Management - Backend	Sruthy	29/09/2024
3	Github Action help	Ankita	29/09/2024
4	Github Action and General CSS	Ethan	29/09/2024
5	Reminder HD backend	Sukhman	29/09/2024



# Meeting Minutes

Weekly Meeting with team [standup ]

Meeting No: 26

## Meeting Details

Date:	01/10/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Meeting with Product owner
2	Showing the implementation of Profile Dashboard and Prescription Management
3	Need Veterinarian user for adding medical records and prescription
4	Git hub action need to be done
5	Reminder Notification for appointment, newly added medical records and prescription

## Action Items

No.	Item	Who	By
1	Improving Prescription Management UI dashboard	Wendy	03/10/2024
2	Prescription Management Backend	Sruthy	03/10/2024
3	Github Action and adding Veterinarian user credentials	Ankita	03/10/2024
4	Git hub action and help with consistent UI	Ethan	03/10/2024
5	Reminder Notification Backend	Sukhman	03/10/2024

# Meeting Minutes

Weekly Meeting with team [Sprint retro ]

Meeting No: 27

## Meeting Details

Date:	03/10/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Designing the Dashboard
2	UI Update
3	Prescription Management adding form for Veterinarian user
4	Delegate tasks for document
5	

## Action Items

No.	Item	Who	By
1	Improving UI for Prescription Management Dashboard	Wendy	05/10/2024
2	Prescription Management Backend for Veterinarian User	Sruthy	05/10/2024
3	Veterinarian User	Ankita	05/10/2024
4	UI fix for general	Ethan	05/10/2024
5	Booking Appointment Enhancement and Reminder Notification	Sukhman	05/10/2024

# Meeting Minutes

Weekly Meeting with team [Sprint retro ]

Meeting No: 28

## Meeting Details

Date:	05/10/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Booking Appointment sticky button
2	Refactoring code as many duplicate folder
3	Access Medical and Prescription for Veterinarian User
4	AWS Account
5	Git hub trouble with docker

## Action Items

No.	Item	Who	By
1	Improving UI for Prescription Management Dashboard and booking appointment button sticky	Wendy	03/10/2024
2	Access Medical and Prescription Management Backend for Veterinarian User	Sruthy	03/10/2024
3	Github action	Ankita	03/10/2024
4	Medical Records Form and Prescription management Form for Veterinarian user	Ethan	03/10/2024
5	Reminder Notification for Vet Prescription	Sukhman	03/10/2024

# Meeting Minutes

Weekly Meeting with team [Sprint Review Stand up ]

Meeting No: 29

## Meeting Details

Date:	08/10/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Meeting with Product Owner
2	Completed Medical Access Prescription Management for users and veterinarian users
3	Need to implement Github board , need user story for Testing
4	Since Ankita has issue with docker, Wendy will continue github action
5	Presentations

## Action Items

No.	Item	Who	By
1	Git hub action and enhance meeting minutes	Wendy	10/10/2024
2	User story for testing	Sruthy	10/10/2024
3	Modify more tests, SRS documents	Ankita	10/10/2024
4	Sprint Planning	Ethan	10/10/2024
5	Sprint review (burn down charts)	Sukhman	10/10/2024

# Meeting Minutes

Weekly Meeting with team [Sprint Review ]

Meeting No: 30

## Meeting Details

Date:	10/10/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Git hub action issues with testing
2	Clinic Page and Notification enhancement
3	Test cases
4	Document
5	Presentation

## Action Items

No.	Item	Who	By
1	Git hub action fix	Wendy	11/10/2024
2	User story for testing, modify github board	Sruthy	11/10/2024
3	Create more test cases and fix test cases issue	Ankita	11/10/2024
4	Homepage UI fix	Ethan	11/10/2024
5	AWS Deployment and sprint review	Sukhman	11/10/2024

# Meeting Minutes

Weekly Meeting with team [Sprint Review ]

Meeting No: 31

## Meeting Details

Date:	11/10/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Git hub action issues with testing
2	Clinic Page and Notification enhancement
3	Test cases
4	Document
5	Presentation

## Action Items

No.	Item	Who	By
1	Clinic page and Notification enhancement	Wendy	12/10/2024
2	User story for testing, modify github board	Sruthy	12/10/2024
3	Fix test cases issues	Ankita	12/10/2024
4	Homepage UI and refactoring code	Ethan	12/10/2024
5	AWS Deployment and sprint review	Sukhman	12/10/2024

# Meeting Minutes

Weekly Meeting with team [Sprint Review ]

Meeting No: 32

## Meeting Details

Date:	12/10/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	Git hub action issues with testing
2	Write more unit tests
3	Complete all documents
4	Overall website CSS and HTML fix
5	Notification reminders

## Action Items

No.	Item	Who	By
1	Clinic page and Notification enhancement completed and trying to fix the github action	Wendy	13/10/2024
2	Final fix for prescription Management, test for prescription Management	Sruthy	13/10/2024
3	User Veterinarian test and pet management add pet form.	Ankita	13/10/2024
4	Overall CSS fix	Ethan	13/10/2024
5	Notification reminders for prescription reminders	Sukhman	13/10/2024

# Meeting Minutes

Weekly Meeting with team [Sprint Review ]

Meeting No: 33

## Meeting Details

Date:	13/10/2024
Venue:	RMIT University
Attendees:	Ankita Nag Ayshi Ethan Siolis Sruthy Thrikkadikkunnath Ramesh Sukhman Singh Wendy Uyen Vo <b>Allegra Lipscombe</b>
Apologies:	N/A

## Information / Decisions

No.	Item
1	More tests
2	Merge with main
3	All documents reviews
4	Presentation slides
5	Editing Task boards

## Action Items

No.	Item	Who	By
1	Final Check	All	11.59pm 13/10/2024
2	Document Review	All	11.59pm 13/10/2024
3	Merge conflicts resolve	All	11.59pm 13/10/2024
4	More tests for getting coverage	All	11.59pm 13/10/2024