**Elise Spain**

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**Front-End Web Developer**

**TECHNICAL SKILLS**

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| --- | --- | --- |
| * HTML5 | * React | * GitHub/Git |
| * CSS3 | * Redux | * VS Code |
| * JavaScript * LESS/SASS | * Node * Express | * Netlify/Heroku * Figma |

**PROJECTS**

***Collab-Lab: Eggheadded***  ***2020***

*Project Overview:*

* Sauti East Africa is a non-profit organization that encourages individuals to trade legally, safely, and profitably. Our mission is to empower cross-border traders to exercise their rights as citizens.
* Reformatted the Sauti Databank database with a remote 5-member team to create a more dynamic approach, intended to increase the platform’s ease of use and end-user functionalities for partners and consumers.

Tech Stack: React | Firebase | Bootstrap | Netlify |

***Sauti Databank***  ***2019***

*Project Overview:*

* Sauti East Africa is a non-profit organization that encourages individuals to trade legally, safely, and profitably. Our mission is to empower cross-border traders to exercise their rights as citizens.
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Tech Stack: Node | Knex | Express | MySQL | Rest API | React |Nivo | SASS

**PROFESSIONAL EXPERIENCE**

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| --- |
| ***Slack,*** *San Francisco, CA* ***2018 - 2019***  **Workplace Coordinator**  ***Selected Achievements:***   * Managed schedules for multiple teams and implemented new scheduling workflows based on agile/scrum methodologies which led to a reduction in scheduling conflicts by 20%. * Oversaw HQ Relocation project with full Profit & Loss responsibilities and ensured the on-time completion of the move leading to completing the project under budget. * Designed a one-to-one feedback system intended to improve communication between leadership and workplace employees by scheduling bi-weekly meetings which led to an 25% increase in workplace productivity.   ***Metro Eighteen Inc,*** *San Francisco, CA* ***2018***  **Executive Assistant**  ***Selected Achievements:***   * Oversaw daily activities and managed travel for c-level and executive level staff, ensuring that travel expenses were underbudget and scheduling conflicts were reduced by 30%. * Developed and optimized a new staging request process, creating transparency in workflow and eliminating operational and inventory constraints, leading to an increase in project completion by 20% for Q2 in 2018. * Managed warehouse inventory, as well as, handled communication and shipping logistics for a 30-member cross-functional team reducing inventory-based scope creep for all projects by 50%.   ***Apple,*** *San Francisco, CA* ***2015 – 2018***  **Specialist**  ***Selected Achievements:***   * Assisted customers with technical issues at Apple’s Flagship Retail Location by implementing a triage workflow designed to reduce customer wait time, resulting in the store’s consistent performance as top 5 worldwide. * Served as an American Sign Language translator and created regional training programs focused on highlighting the accessibility features of Apple’s product ecosystem in a workshop learning environment. * Successfully moved all visual assets for Apple Union Square New-Store-Opening project, managing a 15-member team resulting in a which led to completion NSO project o time. |

**EDUCATION & CERTIFICATIONS**

**Full Stack Web Development**

*Lambda School*

**Bachelor of Arts, Kinesiology and Exercise Science**

*University of Hawaii*