

# Espedito Muniz Jr.

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## QUALIFICATIONS

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- Extensive experience in Agile software development life cycle, including analysis, design, development, testing and implementation of software applications
- Exceptional communication, analytical, interpersonal, presentation and client relationship management skills
- Capable of managing multiple projects simultaneously
- Ability to work with cross-functional teams

## SKILLS

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|----------------------------|-----------|
| • CA Agile Central / Rally | • Postman |
| • Quality Center           | • SoapUI  |
| • Visio                    | • SQL     |
| • Word                     | • HTML    |
| • Excel                    | • CSS     |
| • Powerpoint               | • Python  |
| • MS Project               |           |

## EXPERIENCE

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### Salient CRGT

Alexandria, VA

*Quality Assurance Team Lead, USPTO*

2015 – Present

- Interfaced between systems architects/programmers and Product Owners to ensure that information technology designs meet the needs of the end users
- Analyzed and documents product/service requirements, develops test approach and ensures there are no gaps
- Interacted with requirements to ensure trace-ability and test coverage
- Responsible for creating test cases and test scripts
- Developed use cases and process flow diagrams for complex business rules and identified gaps between business rules and documented requirements
- Responsible for working with the development team to communicate defects and provide details related to the steps associated with each defect
- Experience in hosting backlog grooming sessions, SCRUM and other Agile ceremonies
- Demonstrated ability to follow a continuous deployment process; Agile Methodology

### Hewlett-Packard, Analytics and Data Management Practice

Washington, D.C.

*Business Technology Consultant*

2013 – 2015

- Supported Hewlett-Packard's Global Methodology training
- Revamped and rebranded new hire employee onboarding and boot-camp program

**Role:** Quality Assurance Tester | **Client:** Blue Cross and Blue Shield Association

- Demonstrated ability to follow a continuous deployment process; Agile Methodology
- Developed, documented and maintained test plans and manual test scripts for user interface, functionality and system
- Documented quality assurance results in detail and presented to client
- Analyzed business requirements to ensure team was capable of creating effective test cases from business requirements and technical documentation
- Interfaced daily with client as only team member on-site

**Role:** Vertica Technical SME / Analyst / PMO Support | **Client:** Bank of America

- Performed weekly review of Vertica code, made recommendations based on Vertica best practices and business requirements
- Assisted Project Manager with internal status reports and client-facing deliverables
- Conducted weekly meetings and maintained deliverable schedule

**Role:** Business Analyst / Technical Writer | **Client:** Procter & Gamble

- Generated client-facing reports, deliverables and recommendations for data efficiency based on data analysis and business requirements

**Freddie Mac**

McLean, VA

*Project Management Group Intern*

2012

- Defined and initiated modernization of legacy projects
- Assembled and assigned resources to manage cost, schedule and performance of projects
- Inputted allocations for different subdivisions on behalf of multiple projects
- Produced daily Demand reports and Supply and Demand reports
- Assisted with Technology Services newsletter initiative

## EDUCATION

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**The Pennsylvania State University**

State College, PA

Bachelors of Science, Information Sciences and Technology

2013

Minor - Security and Risk Analysis

3.62 GPA

Teaching Assistant for *Project Management, Organization and Design of Information Systems* and *Emerging Technologies* courses