

1 -----

01/01/2023

📅 ✓

Birthday

ⓘ

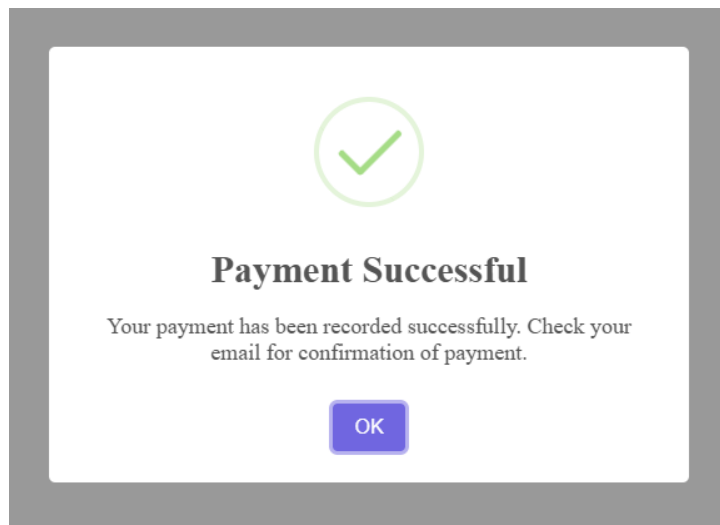
Email Address

ⓘ

ids?

Bday validation (kasi kahit 1 year old nakakapagsubmit ng forms, dapat hindi daw. Dapat atleast 5 or 6 yrs para pasok sa Pre-kinder)



2 -----



Validation ng payment (wag daw agad sabihin email na payment successful mas better if **"Please give us at atleast 3-5 working days to validate yourr payment."**)

Tapos ganyan din dapat na message makikita pag nag email daw. **"Please give us at atleast 3-5 working days to validate yourr payment."**

3 -----

 **ADMISSION** 

NEW ADMISSIONS

OLD ADMISSIONS

Palitan yung lahat ng term na Old Student to **Readmission** under **ADMISSION** since under admission nm n na. Dapat:

New Admission
Readmission

4 ----- Accountant

ACCOUNTANT

- DASHBOARD
- ADMISSION
 - NEW ADMISSIONS
 - OLD ADMISSIONS
- PAYMENTS
- ARCHIVE
- EVENTS
- EMAIL

10

Entries Per Page

Search:

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First Name	Last Name	LRN Number	Phone Number	Email	Grade Level	Date C
Ara Villa	Martin	10365743821	09518926055	prbmontes@kld.edu.ph	Grade 9	21
Karl Joseph	Alo	'401946220005	N/A	espiritu.earljoshuat.kld@gmail.com	Grade 1	21
Phoebe Rose	Montes	107917140551	09518926055	prbmontes@kld.edu.ph	Grade 5	21
Phoebe Rose	Montes	107917140551	09518926055	prbmontes@kld.edu.ph	Grade 5	21
Rhianne Florence	Albano	'401946210002	N/A	espiritu.earljoshuat.kld@gmail.com	Grade 2	21
Yaeshawn Zamir	Collantes	N/A	N/A	espiritu.earljoshuat.kld@gmail.com	Pre-Kinder	21

<

1

>

Instead na may Nav EMAIL pa daw sa side na to, wag na daw.

Gawin nalng daw na clickable yung email nila dito sa table, then nag aauto punta na sa page na **naka indicate na agad yung email** then. Napunta na sa ganto, pero nakalagay na yung email

Send Email

Email

Subject

Message

Send

5 ----- Accountant

ACCOUNTANT

- DASHBOARD
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- EMAIL

Admission Info

Filter By Grade Level:

All

10

Entries Per Page

Search:

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First Name	Last Name	LRN Number	Phone Number	Email	Grade Level	Date C
Ara Villa	Martin	10365743821	09518926055	prbmontes@kld.edu.ph	Grade 9	21
Karl Joseph	Alo	'401946220005	N/A	espiritu.earljoshuat.kld@gmail.com	Grade 1	21
Phoebe Rose	Montes	107917140551	09518926055	prbmontes@kld.edu.ph	Grade 5	21

Dito nm n sa table ng **NEW STUDENTS**, paki include yung **Admission ID** nila (dapat nakkita yung Admission ID) sa Table, then kaya din sya masearch function (Yung admission ID).

Then dapat kasama din pag nag auto email, kasama din kung ano yung **Admission ID** sa student.

6



Martin, Ara villa

Payment Account

Total Amount	31,850.00 (-0%)
Tuition	9,000.00
Miscellaneous	8,150.00
Books	4,000.00
Registration	1,500.00
Tech Fees	3,000.00
Infection Control	

Total Amount Paid	31,850.00
Balance	0.00

Wag daw iganito sa tabi ng Total Amount na naka (-0%)

Dapat daw mag indicate sa baba nng ng **Balance** ng term na **Discount**. Example:

Discount: 10% (wag na lagyan ng minus)

7



Galitan, Azariah Joseph

Payment Account

Total Amount	28,350.00 (-0%)
Tuition	9,000.00
Miscellaneous	8,150.00
Books	4,000.00
Registration	1,500.00
Tech Fees	3,000.00
Infection Control	

Total Amount Paid	9,500.00
Balance	18,850.00

Payment Reminder

No upcoming payments due.

Missed Payments

Due Dates

Monthly Installment	Action
01/03/2025 2,094.44	<button>Pay Now</button>
02/03/2025 2,094.44	<button>Pay Now</button>
03/03/2025 2,094.44	<button>Pay Now</button>
04/03/2025 2,094.44	<button>Pay Now</button>
05/03/2025 2,094.44	<button>Pay Now</button>

Payment History

Payment Mode	Amount
GCASH	9,500.00

Sabi samin di daw nagtutugma sa calculations ng pera sa student accounts.

Suggestion ni ma'am anna... Isa isa nng yung lalabas sa Due dates, para pag halimbawa yung remaining balance, ayun nng yung lalabas. Like: 50 pesos, for the last balance. Ang nangyayari kasi jan is kahit 50 pesos nng balance nakalagaya parin yung 2,094.44.

Saka hindi nakakapag input ng decimal don sa Amount

Enter Gcash Receipt Reference

Amount:

Enter the amount you sent

8 -----

Enrolled

Filter By Grade Level:

Grade 1



PDF

Print

First Name	Last Name	LRN Number	Phone Number	Email	Grade Level	Action
Chronea	Bari	40194620033	N/A	espiritu.earljoshuat.kld@gmail.com	Grade 1	
Prilla	Martin	10928475089	09959570091	prbmontes@kld.edu.ph	Grade 10	

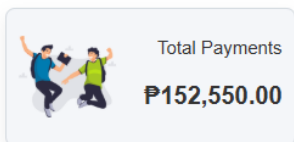
Pati yung 10 nakukuha.

Ganon din pag sa Pre-kinder and Kinder.

9 ----- Accountant



Download Dashboard



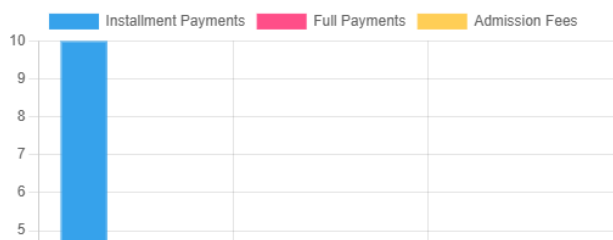
Full Paid Tuitions

3

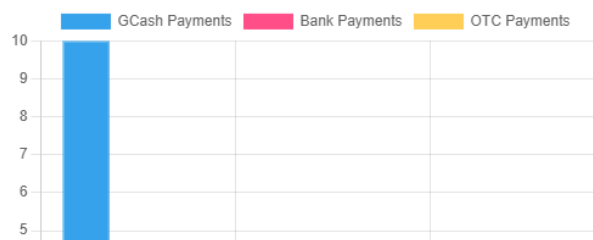


Dapat hindi per year ung nakalagay dapat per month. Napapalitan sya per month para malaman ilang kinita per month ng school

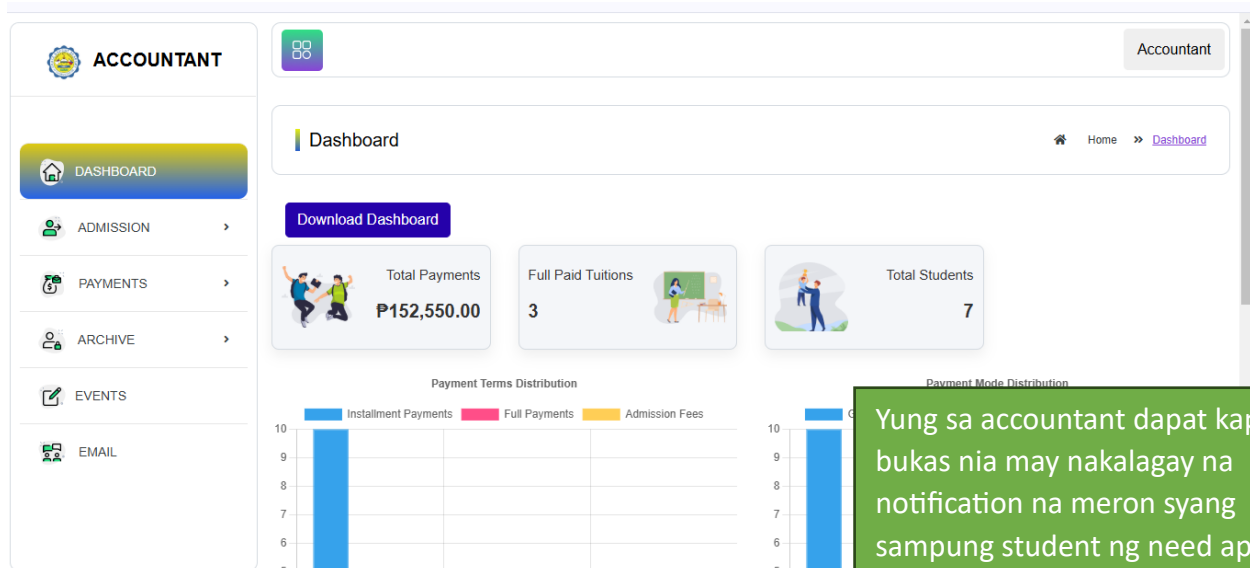
Payment Terms Distribution



Payment Mode Distribution



10 ----- ACCOUNTANT Dashboard



Yung sa accountant dapat kapag bukas nia may nakalagay na notification na meron syang sampung student ng need approval. Basta may indication pagbukas ng account ni accountant na may mga pending syang i-approve