



Company Inspection Report

Printed: August 22, 2012

Inspection Co.: **E21A** 818-548-4021

Last Inspection:

Occupancy Class:

Business Name: **OFFICE BUILDING**

Address: **509 E HARVARD ST; GLENDALE CA 91205**

Business Phone:

Owner's Phone:

Cell Phone:

Bus Owner/
Prop Mgmt:

Owner Address:

City/State/Zip:

☐ AT THE CONCLUSION OF TODAY'S INSPECTION, REASONABLE FIRE SAFETY EXISTS.

You are hereby notified to correct the condition(s) listed below. Failure to comply with this notice may result in legal action. A reinspection will be made on or about _____, **Inspected By:**

(Signature of Recipient)

(Date)

TEST AND CERTIFICATION

Provide documentation for the test and certification for items marked 1-9. SEE BELOW for qualification standards. A licensed contractor shall repair deficiencies within 30 days. You may confirm which deficiencies require repair with the fire inspector. **§901.6**

- ___ 1. FIRE: Five Year- Automatic Fire Sprinkler System / Standpipe (Class I, II, III) / Fire Pump
- ___ 2. FIRE: Annual- Automatic Fire Sprinkler System / Standpipe (Class I, II, III) / Fire Pump
- ___ 3. FIRE: Semi-Annual- Hood System / Engineered Fixed Extinguishing System (Halon, Argonite, Inergen, etc.)
- ___ 4. FIRE: Annual- Fire Alarm System (Automatic and/or Manual)
- ___ 5. FIRE: Annual- All Exit Signs and/or Emergency Lighting
- ___ 6. FIRE: Annual- Fire Extinguishers. **See below for mail-back instructions.*
- ___ 7. FIRE: Annual- All Single-Station Hardwired Smoke Detectors. Battery back-up if applicable. **See below for mail-back instructions.*
- ___ 8. FIRE: Annual- Fire Escape
- ___ 9. FIRE: Annual- Fire Rated Doors and Shutters

GENERAL

- ___ 10. FIRE: Post the phone number and person responsible for the property at the main entrance or specified location. **25 CA ADC §42**
- ___ 11. FIRE: Remove the accumulation of combustible storage, waste, or material in the building, structure, or premises. **§ 304.1** **See comments below.*
- ___ 12. FIRE: Provide address numbers that are plainly visible and legible from the street, alley, and/or walkway (day and night). **§ 505.1**
- ___ 13. FIRE: Provide key box and/or keys (label each key) for fire department access. A key box must be purchased through Permit Services. **§ 506.1** **See below for address.*
- ___ 14. FIRE: Apply for a Zoning Use Certificate (ZUC) at the City of Glendale, Permit Services Department, 633 E. Broadway Rm 101. **GMC 30.46.020** **See below for address.*
- ___ 15. FIRE: Repair all damage in fire rated walls, floors, and/or ceilings. Proper building material and fire rating shall be maintained. **§ 703** **See comments below.*
- ___ 16. FIRE: Discontinue any activity involving open flame, burning, smoking, barbecuing/cooking, or any similar activity regardless of purpose or function. **§ 301.3**
- ___ 17. FIRE: Obtain proper building and fire permits for all work conducted on the premises. Immediately stop all work. Apply for a permit from the City of Glendale Permit Services Department, 633 E. Broadway Rm 101. **§ 105**

EXITING

- ___ 18. FIRE: Remove all obstructions at exit doors, aisles, corridors, stairways, and all other portions within the means of egress. **§ 1030**
- ___ 19. FIRE: Exit doors/fire rated assemblies shall be maintained operational at all times. Rated doors shall not be blocked open. **§ 703**
- ___ 20. FIRE: Exit doors shall be openable from inside without key or special knowledge or effort. Remove unapproved hardware. **§ 1008.1.9**
- ___ 21. FIRE: Provide proper exit signage as directed. Signs shall be properly illuminated with back-up power. **§ 1011** **See comments below.*

FIRE PROTECTION EQUIPMENT

- ___ 22. FIRE: Fire extinguishers shall be easily accessible and immediately available for use. **§ 906.5**
- ___ 23. FIRE: Maintain 24 inch (non-sprinklered) / 18 inch (sprinklered) clearance between the ceiling and storage in a building. **§ 315.2.1**
- ___ 24. FIRE: Trash containers shall not be within 5 feet of any portion of a structure unless protected by a fire sprinkler. Addition of a fire sprinkler shall be completed under fire permit. **§ 304.3.3** **See below for address.*
- ___ 25. FIRE: All fire protection and fire alarm systems shall be maintained in an operative condition at all times. Replace or repair where defective (supervisory, trouble, malfunction, etc.) by qualified personnel only. Any alterations to the system shall be completed under permit. **§ 901.6** **NOTE: A service charge will be assessed as a result of the third false alarm (plus each false alarm thereafter) within any 12 month period. §104.12*

26. FIRE: Fire alarm system shall be placed on "TEST" and an active fire watch shall be conducted by the owner or representative until the system is fixed, tested, and certified § 901.6

ELECTRICAL

27. FIRE: Abate all electrical hazards. § 605.1 **See comments below.*
28. FIRE: Eliminate extension/flexible cords used as a substitute for permanent wiring. Obtain permit to install permanent wiring. § 605.5
29. FIRE: Provide a minimum of 30 inches width, 36 inches depth, and 78 inches height of clearance around electrical panels. § 605.3

Additional Violation / Comments

REQUIRED CERTIFICATION INTERVALS AND QUALIFICATION STANDARDS

- Performed by a State Licensed Fire Protection Contractor (C-16) or licensed by State Fire Marshal
 1. Five Year- Automatic Fire Sprinkler System / Standpipe (Class I, II, III) / Fire Pump
 2. Annual- Automatic Fire Sprinkler System / Standpipe (Class I, II, III) / Fire Pump
 3. Semi-Annual- Hood System/Engineered Fixed Extinguishing system (Halon, Argonite, Inergen, etc).
- Performed by a State Licensed Electrical Contractor (C-10)
 4. Annual- Fire Alarm System (Automatic/Manual). Only the UL authorized certificate holder responsible for the building can test, certify, and perform any work on the system. **Applies only to systems installed after 1989.*
 5. Annual- All Exit Signs and/or Emergency Lighting
- Performed by a State Licensed Electrical Contractor (C-10) if the property has over 25 units. If the property has 25 units or less a qualified owner may perform the test.
 6. Annual- All Single-Station Hardwired Smoke Detectors. Battery back-up if applicable.
- Performed by any person(s) licensed by the State Fire Marshal
 7. Annual- Fire Extinguishers
- Performed by a State Licensed General Contractor (A or B)
 8. Annual- Fire escape
- Maybe performed by Owner or State Licensed General Contractor (A or B)
 9. Annual- Fire Rated Doors and Shutters

**Note: Glendale does not recognize "LAFFD Regulation 4" testers.*

FIRE EXTINGUISHER AND SMOKE DETECTOR CERTIFICATION MAIL BACK

*This portion shall be filled out for fire extinguisher and/or smoke detector certifications. A copy shall be mailed back to the correct fire station with ALL SPACES properly filled out. *See below for fire station address*

1. I hereby certify that all fire extinguishers on the property have been serviced per code.

- Servicing Firm: _____
- Servicing Rep: _____
- State License Number: _____
- Phone Number: _____

**Note: Invoice/receipt can be mailed as proof of certification instead of providing above information.*

2. I hereby certify that the property has 25 units or less. All smoke detectors (in every unit) were tested, are in the proper locations, and work properly per code. **Note: If the property has more than 25 units, the test and certification must be completed by a C-10 electrical contractor. The certification must be documented on a separate sheet by the electrical contractor.*

- Owner Name: _____
- Owner Signature: _____
- Owner phone number: _____

FIRE DEPARTMENT ADDRESSES

□ Permit Services:	633 E. Broadway (Suite 101) Glendale, CA 91206	(818) 548-3200
□ Fire Station 21:	421 Oak St. Glendale, CA 91204	(818) 548-4021
□ Fire Station 22:	1201 S. Glendale Ave. Glendale, CA 91205	(818) 548-4022
□ Fire Station 23:	3303 E. Chevy Chase Dr. Glendale, CA 91206	(818) 548-4023
□ Fire Station 24:	1734 Canada Blvd. Glendale, CA 91208	(818) 548-4024
□ Fire Station 25:	353 N. Chevy Chase Dr. Glendale, CA 91206	(818) 548-4025
□ Fire Station 26:	1145 N. Brand Blvd. Glendale, CA 91202	(818) 548-4026
□ Fire Station 27:	1127 Western Ave. Glendale, CA 91201	(818) 548-4027
□ Fire Station 28:	4410 New York Ave. Glendale, CA 91214	(818) 548-4028
□ Fire Station 29:	2465 Honolulu Ave. Glendale, CA 91208	(818) 548-4029
□ Fire Prevention Bureau:	780 Flower Street, Glendale, CA 91201	(818) 548-4810