MEETING REPORT 1

Team Name: Furniture_Management_System (Team 14)

Date of Meeting: 10/03/2025

Start Time: 14:30 **End Time:** 15:30 **Meeting Location:** Epoka Campus

Moderator: Ester Shumeli **Recorder:** **Evisa Nela**

Other Members Present: **Adi Salaj, Ersind Krraba, Gerin Roko**

Members Absent: None

Topics Discussed:

In our first group meeting, we discussed about the general idea of the project. Also, we set the time for our other meetings, discussing about the objectives, missions and what is our program going to be focused on. Moreover, we chose a team captain and divided roles/possible tasks to everyone.

Decisions Made:

After a long discussion of different ideas about the project we decided to implement a Management Information Systems Inventory for a business of type Mobiljeri which will consist of many services provided to the company. User levels which are going to be included in the project are: suppliers, human resources, importing/manufacturing products, customer's contacts, financial management etc. Also, we gave ideas about the main requirements of the project. We decided to have a meeting once or twice a week so we can discuss more in details and proceed to other steps of the project.

Tasks Assigned:

Ester Shumeli - documentation, Functional Requirements

Evisa Nela– Nonfunctional requirements

Adi Salaj+ Ersind Krraba– Levels of users

Gerin Roko– general purpose of product, product context.

Time, Place, and Agenda for Next Meeting:

Next meeting will be held at the same time at Epoka Campus. It will be focused deeper on the functionalities, by adding what is already missing and going into more details about each section.