

Meeting Agenda: Group 4

Date: 03-Mar-2025

Time: 10:00am – 12:30pm

Location/Platform: EMS-F19 Room

Chair: Neil Lenus

Note taker: Neil Lenus

Agenda

Item	Person	Time
Introductions	Chair	10 minutes
Review the assignment instructions as a group	Chair	30 minutes
Breakdown assignment into key tasks	Group	30 minutes
Selection of a paper/ model	Group	30 minutes
Selection of main methodology – from scratch vs LLM	Group	10 minutes
Initial group review of the paper – list of activities, resources and routing	Group	30 minutes
Assign tasks and next meeting date	Chair	10 minutes