To

Mithun Chandra Dey

In-Charge of Software Development (Mobile R&D),

Walton Digi-Tech Industries Ltd.

Sub: Application for Brining my own laptop to the workplace

Dear sir,  
  
I am writing this application to get approval of brining my won laptop. I am a software developer I always need to carry my own laptop for development purpose. As I have experienced employee and newly joined here so I have lots of resource to apply my current project to increase my project efficiency.

I request you to consider my application to brining my own laptop.

Best Regards

Estiak Ahmed

Id: 45461

Deputy Assistant Director (Mobile R&D),

Walton Digi-Tech Industries Ltd.

Mobile: 01678863161