

# ELLA FOSSE

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## EDUCATION

**University of Pittsburgh, Dietrich School of Arts and Sciences**  
Bachelors of Art in Museum Studies and History  
Minor in French, Certificate in Russian and Eastern European Studies

**Pittsburgh, PA**  
Expected April 2025  
GPA: 3.99

## PROJECTS

**University Art Gallery – Andrey Avinoff: Fantastic Visions (HAA 1022)**

**Pittsburgh, PA**

*Student Curator*

*Fall Semester 2022*

- Catalogued archival materials to create an exhibition on view at UAG and Hillman Oct 21<sup>st</sup> – Dec 9<sup>th</sup>
- Engaged with library staff to conduct research for creation of wall/label text featured in exhibition
- Developed social media, organized exhibit events, and conducted tours to groups of students and sponsors

## WORK AND INTERNSHIP EXPERIENCE

**Curtis Theatre Archives and Special Collections**

**Pittsburgh, PA**

*Student Unions Reservations Assistant*

*September 2023-Present*

- Catalogues material from three different acquisitions relating to theatre scene in Pittsburgh, such as African American movie ephemera and photographs from the Sun Telegraph newspaper dating back to the early 1900s
- Handles archival material with care in order to aid research goals of Special Collections clients

**University of Pittsburgh**

**Pittsburgh, PA**

*Student Unions Reservations Assistant*

*August 2023-Present*

- Coordinates reservations in a central university hub for over 500+ student organizations
- Uses strong adaptation skills to navigate fast-paced work environment for a smooth reservation process
- Conducts hourly rounds of 9-floor building to ensure policies are being upheld and notes violations

**University of Pittsburgh**

**Pittsburgh, PA**

*Teaching Assistant (SLAV 1750)*

*Spring Semester 2023*

- Supervised project group and advised members on website creation and humanities research conceptualization
- Held weekly office hours in order to aid students with homework concerning various declarative technologies

**United States Indo-Pacific Command**

**Honolulu, HI**

*Fellow*

*May – July 2022*

- Enhanced headquarters' efficiency by aiding development of the Theater Posture Plan
- Consolidated research to compile a comprehensive history of the Command from 1947 to present

## ACTIVITIES & LEADERSHIP

**Fresh Entertainment for Student Artists (FRESA)**

**Pittsburgh, PA**

*Secretary*

*April 2023-Present*

- Spearheads room booking processes for 25+ project groups within club in order to allow for dance practice
- Collaborates with other members of the student board in order to formulate policies and club meetings

**Lake Braddock Theatre**

**Burke, VA**

*Business Manager*

*May 2019 – May 2021*

- Managed publicity ventures and house management for high school theatrical productions
- Delegated usher responsibilities and interacted with attendees to ensure a positive theatergoing experience

## SKILLS

MS Office | Google Suite | French proficiency | Elementary Polish | XHTML, CSS, XML, <oXygen/> | Procreate