MANPOWER PLANNING 2018 APPENDIX 9

INTERVIEW EVALUATION FORM (Non-Executive)



CONFIDENTIAL

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				CONFIDENTIAL		
CANDIDATE'S NAME :		IN	TERVIEWED BY	:		
POSITION APPLIED :	DA	TE	:			
			ACE	:		
Part 2						
AREA OF ASSESSMENT	**GRADING (0 - 10)	co	COMMENT AND OBSERVATIONS			
1. PERSONAL APPEARANCE						
2. PERSONALITY						
3. ABILITY TO COMMUNICATE						
4. EDUCATION						
5. EXPERIENCE						
6. SOCIAL MATURITY						
7. ATTITUDES						
8. AMBITION & ACHIEVEMENTS						
9. INTELLECTUAL CAPACITY						
10. POTENTIAL						
TOTAL: ACTUAL POSSIBLE	100					
SUITABILITY FOR JOB	EXCELL	ENT	GOOD	AVERAGE POOR		
GENERAL COMMENTS AND RECOMMENDATION						
			S	SIGNATURE & DESIGNATION		

^{* 10} FULLY MEETS JOB REQUIREMENT

^{7 - 9} CLEARLY EXCEED AVERAGE STANDARD OF JOB REQUIREMENT

^{5 - 6} ABOUT AVERAGE STANDARD OF JOB REQUIREMENT

^{1 - 4} CLEARLY BELOW AVERAGE STANDARD OF JOB REQUIREMENT

⁰ DOES NOT IN ANY WAY MEET JOB REQUIREMENT