

High School Transcripts and Incorporating Dual Credit

High School Graduation Requirements

example from Pearland ISD

Foundation Plan – 22 credits, the minimum to graduate

Foundation Plan with Endorsements – 26 credits

1 high school credit ≈ 1 typical full school year (fall and spring) high school course

High School Prerequisites Required for a Texas University

example from University of Texas at Austin

26 credits recommended.

*Check the different universities you are interested in to see acceptable substitutes for foreign language credits.

Examples of acceptable foreign language substitutes

1. Two high school credits of American Sign Language would satisfy the foreign language prerequisites at the University of Houston.
2. Two high school credits of computer programming would satisfy the foreign language prerequisite at Texas A & M.
3. University of Texas at Austin accepts either computer science or American Sign Language as a foreign language.

Creating a High School Transcript

The following is a newer transcript template offered by the Texas Home School Coalition. *If you choose to use the THSC template for your transcript, you will need Microsoft Excel to edit it.*

A few details worthy of mention...

1. When submitting a transcript, enter your social security number only when necessary. ie. xxx-xx-1234
2. GPA scales can vary. Pick one way and be consistent throughout the transcript. Make the scale you are using obvious.
3. One high school credit ≈ a full school year (fall and spring) high school class.
4. One high school credit ≈ a typical one semester 3 credit-hour college course.
5. Be generous about the graduation date.

Student Name

Street Name
City / State / Zip

DOB: mm/dd/yyyy

SSN: xxx-xx-xxxx
Phone: xxx-xxx-xxxx

Graduation Date: mm/dd/yyyy

English

Course Name	Credits	Grade	Grade Points *
English 1	1.0	A+	4.00
English 2	1.0	B	3.00
English 3	1.0	C-	1.70
English 4	1.0	D	1.00
Total	4.0		9.70

Science

Course Name	Credits	Grade	Grade Points *
Biology	1.0	A	4.00
Chemistry	1.0	A	4.00
Physics	1.0	B	3.00
Total	3.0		11.00

Foreign Language

Course Name	Credits	Grade	Grade Points *
Spanish 1	1.0	A	4.00
Spanish 2	1.0	A	4.00
Spanish 3			
Total	2.0		8.00

Standardized Test Scores

(Test Name, Grade Level, Date, Scores)
(Test Name, Grade Level, Date, Scores)
(Test Name, Grade Level, Date, Scores)
(Test Name, Grade Level, Date, Scores)

School Name

Official High School Transcript

Math

Course Name	Credits	Grade	Grade Points *
Algebra 1	1.0	A	4.00
Algebra 2	1.0	B+	3.30
Geometry			
Trigonometry			
Calculus			
Total	2.0		7.30

History/Government/Economics

Course Name	Credits	Grade	Grade Points *
United States History	1.0	A	4.00
World History	0.5	C	1.00
US Government			
Economics			
Total	1.5		5.00

Electives

Course Name	Credits	Grade	Grade Points *
Physical Education	1.0	A	4.00
Health	0.5	C	1.00
Art			
Music			
Total	1.5		5.00

Cumulative GPA: **3.29**

Total Credit: **14.0**

I _____ (parent's name) do hereby self-certify and affirm that this is the official transcript and student record of _____ (student's name) for the school years of _____ (20XX - 20XX)

Signature:

Date:

Plan ahead! First, figure out what credits you need. Look at the local public high school's graduation requirements and the requirements/recommendations for the top college to which you are applying. Make sure your transcript satisfies all the requirements. The following transcript shows the kinds of credits a student will need to satisfy both the Foundation Plan with Endorsements requirements as well as the requirements/recommendations for the University of Texas at Austin.

Student Name

 Street Name
 City / State / Zip

 DOB: mm/dd/yyyy
 SSN: xxx-xx-xxxx
 Phone: xxx-xxx-xxxx
 Graduation Date: mm/dd/yyyy

English

Course Name	Credits	Grade	Grade Points *
English	1.0		
Total	4.0		0.00

Science

Course Name	Credits	Grade	Grade Points *
Science	1.0		
Total	4.0		0.00

Foreign Language

Course Name	Credits	Grade	Grade Points *
Foreign Language or substitute 1	1.0		
Foreign Language or substitute 2	1.0		
Total	2.0		0.00

Standardized Test Scores

 (Test Name, Grade Level, Date, Scores)
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 (Test Name, Grade Level, Date, Scores)

School Name

Official High School Transcript

Math

Course Name	Credits	Grade	Grade Points *
Math	1.0		
Total	4.0		0.00

History/Government/Economics

Course Name	Credits	Grade	Grade Points *
Social Studies	1.0		
Total	4.0		0.00

Electives

Course Name	Credits	Grade	Grade Points *
Physical Education	1.0		
Fine Art	1.0		
vocational/other and demanding	1.0		
vocational/other and demanding	1.0		
vocational/other and demanding	1.0		
vocational/other and demanding	1.0		
vocational/other and demanding *	2.0		
Total	8.0		0.00

 Cumulative GPA: **0.00**

 Total Credit: **26.0**

I _____ (parent's name) do hereby self-certify and affirm that this is the official transcript and student record of _____ (student's name) for the school years of _____ (20XX - 20XX)

Signature: _____

Date: _____



Dual Credit

Dual credits simultaneously award course credit for both high school and college. For example, taking the English 1301 college course can fulfill one of the high school English credits and three college credit hours.

Benefits of Dual Credit Coursework

1. Reduce the amount of time in school
2. Reduces redundancy
3. Demonstrates college-readiness
4. Grades from an accredited third party
5. Good grades in dual credit coursework validate the good grades for homeschool classes.
6. Qualifying dual credit students may benefit from the college's honors program
7. Smaller entry-level classes than a big university
8. **SAVE \$\$\$Money\$\$\$**
 - From the Houston Community College website... "The Houston City College Board of Trustees has waived tuition and fees for dual credit students. Students living within taxing districts (In-District) may take dual credit classes at no charge. Students living outside of the taxing district (Out-of-District) do not pay tuition, but they do pay tuition out-of-district fees."

reference: <https://www.hccs.edu/programs/dual-credit/>

 - Tuition at local homeschool classes often cost more than dual credit courses at a public junior college!

BAHA Tuition and Fees versus San Jacinto Dual Credit Tuition and Fees

[BAHA tuition and fees](#)

San Jacinto College Dual Credit tuition and fees

DUAL CREDIT TUITION CHART					
Student Type	Semester Credit Hours (SCH)	Rate	Total Tuition	Dual Credit Exemption (75%)	Your Cost (25%)
In-District	3	\$83	\$249	\$186.75	\$62.25
	6		\$498	\$373.5	\$124.50
Out-of-District	3	\$144	\$432	\$324	\$108
	6		\$864	\$648	\$216
Non-Resident	3	\$223	\$669	\$501.75	\$167.25
	6		\$1,338	\$1,003.50	\$334.50

source: [San Jacinto College Dual Credit Handbook](#)

Total Cost For Algebra 2 (College Algebra) and Art History

BAHA: \$150 + \$100 + (2 x \$15) + (9 x \$95) + (9 x \$80) = \$1,855 without books

San Jacinto College Dual Credit: Final Out-of-District Bill = \$356.66 with books

- Possible Cost of a single School Year at University of Texas at Austin:

	RESIDENT WHO LIVES ON CAMPUS OR OFF CAMPUS	RESIDENT WHO LIVES WITH PARENTS	NON-RESIDENT
Tuition	\$10,858-\$13,576	\$10,858-\$13,576	\$38,650-\$46,498
Housing and Food	\$15,420-\$15,510	\$7,766	\$15,420-\$15,510
Transportation	\$1,786	\$1,786	\$1,786
Books, course materials, supplies and equipment	\$720	\$720	\$720
Personal / Miscellaneous	\$3,560	\$3,560	\$3,560
Total Cost of Attendance	\$32,344-\$35,152	\$24,690-\$27,408	\$64,040-\$72,682

Based on 12-hour enrollment

reference: <https://onestop.utexas.edu/managing-costs/cost-tuition-rates/cost-of-attendance/>

Note: This plan would require 5 years to graduate with 120 credit hours.

≈ \$33,500 x 5 = \$167,500. Imagine if you only needed 60 credit hours.

- Retaking or dropping a class is less financially painful

10. Avoids some of the “weed-out” classes at larger universities
11. Dual credit allows a student to earn an associates degree in high school

Associates Degree Advantages for High School Students

1. Enables you to rise above non-entry level jobs faster
2. Credit hours are not as much at risk of being lost as they are wrapped in a degree
3. Some jobs pay more just for obtaining the degree

Drawbacks of Dual Credit

1. Are you ready for college courses? The grades you earn follow you.
2. Some professors are openly hostile to Christians. Again, are you ready?
¹⁵“But in your hearts revere Christ as Lord. Always be prepared to give an answer to everyone who asks you to give the reason for the hope that you have. But do this with gentleness and respect,” (NIV, 1 Peter 3:15)
3. Behavior of other students.
4. Miss out on Christian perspective of the course if dual credits are from non-Christian institution.
5. Some private schools like Rice University may not accept your dual credits.
6. Be careful what class you register for.

Dual Credit Admissions

1. Meet with the dual credit academic advisor at your selected junior college.

2. Find out from your junior college about the [TSI](#) (Texas State Initiative) and other exams. Houston Community College may waive the exam if you pass beginning English and college algebra.
3. Apply to the junior college as a dual credit student. see: [ApplyTexas](#) and chosen junior college's website.
4. Will need to obtain a meningitis vaccination or complete a vaccine exemption.

Class Registration

1. Check TCCNS (Texas Common Course Numbering System) to ensure your dual credit classes will transfer. TCCNS reference numbers are used across participating TCCNS institutions to help identify equivalent courses.

Does the TCCNS course count for the college degree plan you are after? If not, can it count as an elective?

Out-of-state universities do not follow TCCNS. Contact them for verification of credits.

Texas private universities may or may not follow TCCNS.

see: <https://tccns.org/>

2. See also: [Texas Direct](#)

[Texas Direct](#) – by the Texas Higher Education Coordinating Board – “provides seamless transfer degree pathways between two- and four-year institutions. Students who complete the Texas Core Curriculum and Field of Study at any public two-year institution automatically qualify to receive an associate degree – the Texas Direct Transfer Degree. They are also qualified to transfer their courses as a block applied directly to their selected major.”

3. Sign up for classes early! Good professors fill up quickly.
4. Check professors with <https://www.ratemyprofessors.com/>.
5. Make sure you receive the dual credit discount and pay on time.

Example High School Transcript with Dual-Credits for Business, Associate of Arts

Student Name Street Name City / State / Zip	DOB: mm/dd/yyyy SSN: xxx-xx-1234 Phone: xxx-xxx-xxxx Graduation Date: mm/dd/yyyy																																																																																																																																																																																																																																																		
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source: [AA Business Degree Plan](#)

Details to consider:

1. San Jacinto College limits the amount of dual credits for high school students. “If the student earns sufficient credits for high school graduation/completion as determined by San Jac, the student’s eligibility for dual credit enrollment will cease.” see: [Homeschool Dual Credit Packet](#)

2. Consider GOVT and ECON college course as .5 high school credits each

3. EDUC 1100 is required for a two-year degree but is only one college credit. How many high school credits should EDUC 1100 satisfy? Where should EDUC be inserted into the high school transcript?
4. A biology class and its lab total four college credit hours but is entered in the above transcript as just one high school credit.

Do dual-credit classes affect my ability to apply as a freshman to a four-year university?

1. “A freshman applicant is a current high school student (with or without college credit) or a high school graduate with no college credit earned after high school graduation.” reference: [TAMU](#)
2. Dual-credit college credits transfer after you are accepted as a freshman.
3. Once you take your first college course after high school graduation, you must apply as a transfer student.