Etefia Umana

SOFTWARE ENGINEER IN ST. LOUIS, MO

PHONE 314-398-4311
EMAIL etefia60994@gmail.com
GITHUB github.com/etefia60994

- 3+ years of administrative experience
- 2+ years of event/project planning
- 5+ years of childcare/education experience

LANGUAGES		FRAMEWORKS	DATABASES	OTHER TOOLS	
• **C++**	• **Java**	• **React**	• **MySQL**	• **Adobe Creative Suite**	•**Final Cut Pro**
• **JavaScript**	• **HTML5/CSS3**	• **Angular**	• **MongoDB**	• **Microsoft Office**	
		• **Spring**			

PROJECT EXPERIENCE

Case Manager Intake Form— (Currently Under Development)
- Full-stack development using Java, JavaScript, MYSQL and React
- Developed based upon user stories from Outreach Department at Better Family Life

WORK EXPERIENCE

Independent Consultant, HousingNOLA, New Orleans, L A, Aug 2018 – May 2019
- Provided solutions to make internal document data more understandable
- Organized existing data in the Data Subcommittee file system
- Updated data models in spreadsheets to accurately reflect new information

Outreach, ConnectNOLA, New Orleans, LA, November 2018
- Contacted nearly 50 non-profit organization leaders for a networking conference
- Increased attendance for conference by 30% through targeted contacts
- Assisted in the planning of event logistics including registration, set-up and breakdown

Assistant to the Director of Guidance, Cardinal Ritter College Prep, St. Louis, MO, May 2017– May 2018
- Used Excel and Microsoft BI to generate reports for school president and donors
- Planned 1st College Visit Week for students to seven different colleges
- Planned 1st Summer Opportunities Fair with 20+ vendors offering employment and enrichment
- Instructed Lesson Plans from the Missouri Comprehensive Guidance Program

EDUCATION

LaunchCode, LC101 Programming Course — 2020
Loyola University New Orleans, B.A. Mass Communication 2016

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OTHER WORK EXPERIENCE

Program Assistant, Neighborhood Houses Saint Louis, MO Jan 2017 – May 2017
- Delivered a science curriculum to children in grades K – 6 at an afterschool program
- Received perfect marks upon review by supervisors for mediating conflict/communicating effectively with parents
- Altered schedule of programming for children.

Assistant to the Chaiman, Better Family Life Saint Louis, MO June 2016-Oct 2016
- Coordinated a board retreat by researching and acquiring venues for telecommunication in New Orleans
- Researched non-profit data collection best practices for housing, community outreach, and HR departments
- Reviewed SWOT analysis and logic models for strategic service delivery

Various Positions , Loyola University New Orleans New Orleans, LA Jan 2012-Dec 2016
- Staff writer at school newspaper for two years; Writing Award from the Press Club of New Orleans
- Planned and budgeted events with highest resident participation as a resident assistant (RA)
- Managed storage and facilitated resident room repairs as a facilities assistant