

NO.6/1/30/RCS/AUDIT/I(7)/2013/24
GOVERNMENT OF PUDUCHERRY
COOPERATIVE DEPARTMENT

Puducherry, dt.
25-10-2013

CIRCULAR

Sub: Cooperative Department - Audit - Declaration of bonus and ex-gratia to the employees of the Co-operative Institutions for the year 2012-2013 - Instructions - Issued.

Ref: Office Memorandum No.G.18017/F3/2013 dt.23.10.2013, issued by the Under Secretary to Government (Finance), Puducherry.

1. In pursuance of the decision taken by the Government of Puducherry, communicated in the Office Memorandum cited, the Co-operative Institutions which are not covered in the said Office Memorandum may continue to pay the minimum bonus/ex-gratia as was paid during the last year.
2. **Over and above the admissible bonus of 8.33%, Co-operative Institutions may take conscious decision themselves, for payment of ex-gratia, depending upon the allocable surplus in the relevant accounting year, as provided under section 11 of Payment of Bonus Act.**
3. It may be ensured that bonus, ex-gratia should not exceed Rs.11,000/- (Rupees Eleven Thousand Only) per person.
4. The Chief Executives of the cooperative institutions are instructed to furnish the information in the pro-forma enclosed for the year 2012-2013 to this Office, after disbursement of bonus and ex-gratia immediately without fail.
5. It is also made clear that the payment of ex-gratia has been decided on the earnest hope that the employees will put in their best efforts to improve the working of the respective societies in the current and coming years. Therefore, the payment of ex-gratia granted for 2012-2013 will not form the basis for claiming similar ex-gratia payment in coming years.
6. Any violation of these instructions will attract action against the persons concerned.

P. Priyadarshini

(P.PRIYTARSHNY)

REGISTRAR OF CO-OPERATIVE SOCIETIES

Encl: As Stated.

To

All Apex/Central/Primary Cooperative Societies in the Union Territory of Puducherry.

Copy to:

1. The Joint Secretary to Government (Finance), Chief Secretariat, Puducherry.
2. The Under Secretary to Government (Coop.), Chief Secretariat, Puducherry.
3. The Director of Fisheries and Fishermen Welfare, Puducherry.
4. All Branch Officers.
5. Deputy Registrar of Cooperative Societies, Karaikal/Mahe.
6. Cooperative Officer, Yanam.
7. P.A. to Registrar of Cooperative Societies. 8. Stock file- 2013.