

**GENERAL INSTRUCTIONS TO THE CANDIDATES**  
**SPONSORED THROUGH EMPLOYMENT EXCHANGE**

Applicants should read the following instructions carefully before applying:-

1. The list of candidates sponsored by the Employment Exchange can be viewed in the Department website <http://cooperation.puducherry.gov.in>.
2. The candidates sponsored by the Employment Exchange who had not applied before only are eligible to apply.
3. The last date for submission of the application to this Department is extended till 10-08-2016 at 5.45 p.m.
4. No further chance will be given to the candidates to submit the application for the recruitment.
5. The applicants shall download the prescribed application format given in this department's website: <http://cooperation.puducherry.gov.in>.
6. The applicants shall affix a recent passport size colour photograph in the application form. In addition to the above, the applicants need to affix a recent passport size colour photograph along with full signature on a A4 size white paper for scanning purpose.
7. The information furnished by the applicants in the application form are final and cannot be altered later.
8. **The applicants are advised to have a copy of the application for their reference.**
9. The detailed instructions can be seen in the NOTIFICATION uploaded in the above said website.