

To: TAI SANG BANK LIMITED 大生銀行有限公司

Date 日期: _____

CHANGE OF CORRESPONDENCE INFORMATION 更改通訊資料

Account Holder(s) 賬戶持有人: _____

Identification Document No. 證明文件號碼: _____

☐ HKID 香港身份證 ☐ Passport 護照 ☐ Business Registration Certificate 商業登記號 ☐ Certificate of Incorporation 公司註冊證明)Effective Date 生效日: ☐ with immediate effect 即時生效 ☐ effective from 由 _____ 起生效

New Address 新地址: _____

☐ Residential 住宅 ☐ Correspondence 通訊 ☐ Office 辦事處

Telephone Number 電話號碼: Residence 住宅 _____ Office 辦事處 _____

Mobile 手提電話 _____ Fax 傳真 _____

E-mail Address 電子郵箱: _____

The above instruction shall apply to the following account(s) 上述指示適用於下列賬戶：

Current A/C No. _____ Safe Deposit Box No. _____
往來賬戶號碼 _____ 保管箱號碼 _____HKD Savings A/C No. _____
港幣儲蓄賬戶號碼 _____Fixed Deposit Customer No. _____
定期存款客戶號碼 _____Loan A/C No. _____
信貸賬戶號碼 _____

S.V.

Signature(s) of Account Holder 賬戶持有人簽署

001-1608

Note 請留意:

- 1) Please allow 5 working days from the date of receipt of this instruction for the department(s) concerned to
- 2) All correspondence, statements, demands, notices or other documentation will be sent to your new address
- 3) Separate instruction(s) should be given to the bank if you are using different signature(s) for accounts under
- 4) For accounts held in name of company, please provide us with the relevant board resolution or other proof.

FOR BANK USE ONLY

Reviewed / approved by Officer:

Data updated at system by:

Date: