U.S. Department of Labor Employment Standards Administration Office of Labor-Management Standards

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This report is mandatory under P.L. 86-257 as amended. Failure to comply may result in criminal prosecution, fines and civil penalties as provided by 29 U.S.C. 439, 440.

Form approved - OMB No. 1215-0188 Expires 11-30-2002

Required of Persons, including Labor Relations Consultants and Other Individuals and Organizations, File No. 464 Under Section 203(b) of the Labor-Management Reporting and Disclosure Act of 1959, as amended (LMRDA). A. Person Filing 2. Any other address where records necessary to verity this report are kept: 1. Name and mailing address (include ZIP code): None Labor Information Service, Inc. PO Box 6063 Malibu, CA 90264 3. Date fiscal year ends: Type of person: 12/31/03 a 🔲 Individual b. Partnership C. X Corporation d. Other (Specify): B. Nature of Agreement or Arrangement Date entered into: 5. Full name and address of employer with whom made (include ZIP code): 7/21/03 Cotterman Manufacturing 7. Names of persons through whom made: PO Box 168 Clint Stim*p*son, President Croswell, MI 48422 8. Check the appropriate box to indicate whether an object of the activities undertaken, is directly or Indirectly: To persuade employees to exercise or not to exercise, or employees as to the manner of exercising, the right to organize and bargain collectively through representatives of their own choosing. To supply an employer with information concerning the activities of employees or a labor organization in connection with a labor dispute involving such employer, except information for use solely in conjunction with an administrative or arbitral proceeding or a criminal or civil judicial proceeding. 9. Terms and conditions (Explain in detail; see Part B-9 of instructions): Starting, 7/21/03 through 7/21/03, our firm will be conducting meetings with employees from the voting unit to discuss the realities of signing authorization. cards and voting in the upcoming election. A maximum of 8 hours will be allocated to this work. Billing of time and expenses will be done monthly. There is no written agreement as to a maximum billable amount. C. Specific Activities to be Performed 10. For each activity, separately list in detail the information required (See Part C-10 of instructions): a. Nature of activity: To inform employees in the voting unit to exercise their right to choose whether or not they wish to be represented for the purposes of collective bargaining. c. Extent performed: b. Period during which performed: On-going meetings, up to 24 hours before the election will be performed. These will be group or 7/21/03 - 7/21/03 individual meetings to discuse NLRA basic guidelines, review ACT and answer questions.

PO Box 6063
Maibu, CA 90264

11. Identify (a) Subject employees, groups of employees, and (b) labor organization:

d. Names and addresses of persons through whom performed:

Labor Information Services, Inc.

All voting employees in bargaining unit.

D. Verification and Signature. The person in item I above and each of his undersigned authorized officers declares, under penalty of law, that all information in this report, including all attachments incorporated therein or referred to in this report, has been examined by him and is, to the best of his knowledge and belief, true, correct, and complete.

Signed:		>		Signed:		
	V CONTA		President			Treasurer
(if other	r title, cross out an d w	Hite in correct title ab	0Ve.)	(if other title, cross out a	nd write in correct title	above.)
	city	state	Date	city	state	Date
at:	Malibu	CA	on: 10/6/03	at:		<u> </u>

Malibu

at:

CA

10/6/03

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state

Malibu

at:

CA

10/6/03

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File No. Ç. Required of Persons, including Labor Relations Consultants and Other Individuals and Organizations. 464 Under Section 203(b) of the Labor-Management Reporting and Disclosure Act of 1959, as amended (LMRDA). A. Person Filing Any other address where records necessary to verity this report are kept: 1. Name and mailing address (include ZIP code): None Labor Information Service, Inc. PO Box 6063 Malibu, CA 90264 Type of person: 3. Date fiscal year ends: 12/31/03 C. Corporation d. Other (Specify): a. 🔲 Individual ь. Partnership B. Nature of Agreement or Arrangement Date entered into: 5. Full name and address of employer with whom made (include ZIP code): 7/15/03 National Construction Rentals 1105 E 6th Street 7. Names of persons through whom made: Santa Ana, CA 92701 Jerry Schoenfeld, Regional Manager 8. Check the appropriate box to indicate whether an object of the activities undertaken, is directly or indirectly To persuade employees to exercise or not to exercise, or employees as to the manner of exercising, the right to organize and bargain collectively through representatives of their own choosing. To supply an employer with information concerning the activities of employees or a labor organization in connection with a labor disputé involving such employer, except information for use solely in conjunction with an administrative or arbitral proceeding or a criminal or civil judicial proceeding. 9. Terms and conditions (Explain in detail; see Part 8-9 of instructions): Starting 7/16/03 through 7/18/03 our firm will be conducting meetings with employees from the voting unit to discuss the realities of signing authorization cards and voting in the upcoming election. A maximum of 25 hours will be allocated to this work. Billing of time and expenses will be done monthly. There is no written agreement as to a maximum billable amount. C. Specific Activities to be Performed 10. For each activity, separately list in detail the information required (See Part C-10 of instructions): a. Nature of activity: To inform employees in the voting unit to exercise their right to choose whether or not they wish to be represented for the purposes of collective bargaining. c. Extent performed: b. Period during which performed: On-going meetings, up to 24 hours before the election will be performed. These will be group or 7/16/03 through 7/18/03

individual meetings to discuss NLRA basic guidelines, review ACT and answer questions.

d. Names and addresses of persons through whom performed: E. Sandoval Labor Information Services PO Box 6063 - Malibu, CA 90264

11. Identify (a) Subject employees, groups of employees, and (b) labor organization:

All voting employees in bargaining unit.



D. Verification and Signature. The person in item I above and each of his undersigned authorized officers declares, under penalty of law, that all information in this report, including all attachments incorporated therein or referred to in this report, has been examined by him and is, to the best of his knowledge and belief, true, correct, and complete.

Signed: Signed:	
President President	Treasurer
(if other title, cross out and write in correct title above.) (if other title, cross out and write in correct title above.)	
city state Date city state Date	e
at; Malibu CA on: 10/6/03 at: 08:	

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