



# Internal Security Associates, LLC

Union Election Campaign  
Management  
Engagement Agreement





## **I. Scope of Proposed Work**

NLRA agrees to provide campaign management and labor consulting services to Internal Security Associates, LLC in conjunction with its NLRB election case. The nature of campaign management is dynamic and as such the scope of work outlined here is subject to change as needs arise to best address Internal Security Associates, LLC's needs.

### **Purpose of Project**

Internal Security Associates, LLC has retained NLRA to manage the NLRB election campaign.

### **Work to be Performed**

NLRA will utilize every available means of communication to reach the employees for the stated goal. Methods shall include, but not be limited to, small group meetings of employees in-person or via teleconference, individual meetings with employees in-person or via teleconference, written communication, text messages, video presentations, email, websites, signage, and any other available communication method through which the Client's message may be conveyed.

### **Timeline for Performance**

NLRA recommends work begin immediately. Offsite and onsite activities should begin as soon as possible. If the election is conducted by a traditional manual vote, NLRA's campaign will end with the completion of the casting of ballots. If the election is conducted by mail the final day of NLRA's campaign work will be no later than the day before ballots are due at the NLRB Regional Office.

### **Promises**

NLRA makes no promises, direct or implied, as to the results of campaign management services provided. NLRA guarantees its advocates will work individually and with Internal Security Associates, LLC's leadership diligently and tirelessly to achieve an election victory.

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## II. Parties

National Labor Relations Advocates ("NLRA")

Internal Security Associates, LLC ("Client")

## III. Representation Terms

NLRA and Client shall discuss campaign implementation on an ongoing basis and will adjust offsite and onsite work including number of advocates to be onsite to best meet the needs of the campaign goals. **Fees do not include expenses. Expenses shall be billed weekly and are due upon receipt.** The fee for onsite campaign management shall be \$3,000.00 per day per onsite advocate. The fee for offsite work shall be \$375.00/hour.

**Client shall remit a initial refillable retainer of \$35,00.00 prior to commencement of any representational activity by NLRA.** Client will be invoiced on the first day of each week and all fees and expenses due shall be deducted from the available retainer balance. Clients will receive invoices electronically. Client shall remit funds necessary to refill the retainer to the original amount each week of the campaign. **NLRA will return any remaining monies left in the retainer, after final billing, upon completion of the work or termination of representation by either party.**

## IV. Payment Options and Terms

Client may remit payment by manual check, ACH, credit card, or wire transfer. A late fee of 2.5% shall be assessed on any invoice not paid more than thirty (30) days past its due date.

## VI. Limitation of Liability

In no event shall NLRA be liable to Client or to any third party for any loss of use, revenue, or profit or loss of data or diminution in value, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not NLRA has or had been advised of the possibility of such damages, and notwithstanding the failure of any agreed or other remedy of its essential purpose. In no event shall NLRA's aggregate liability arising out of or related to this agreement, whether arising out of breach of contract, tort (including negligence), or otherwise, exceed the aggregate amounts paid or payable to NLRA by Client in the twelve (12) month period preceding the event giving rise to the claim.

## VII. Non-Disclosure

The parties agree to enter into a confidential relationship with respect to the disclosure of certain proprietary and confidential information ("Confidential Information"). For purposes of this Agreement, "Confidential Information" shall include all information or material that has or could have commercial value or other utility in the business in which Disclosing Party is engaged. If Confidential Information is in written form, the Disclosing Party shall label or stamp the materials with the word "Confidential" or some similar warning. If Confidential Information is transmitted orally, the Disclosing Party shall promptly provide a writing indicating that such oral communication constituted Confidential Information.

1. **Exclusions from Confidential Information.** Receiving Party's obligations under this Agreement do not extend to information that is: (a) publicly known at the time of disclosure or subsequently becomes publicly known through no fault of the Receiving Party; (b) discovered or created by the Receiving Party before disclosure by Disclosing Party; (c) learned by the Receiving Party through legitimate means other than from the Disclosing Party or Disclosing Party's representatives; or (d) is disclosed by Receiving Party with Disclosing Party's prior written approval.
2. **Obligations of Receiving Party.** Receiving Party shall hold and maintain the Confidential Information in strictest confidence for the sole and exclusive benefit of the Disclosing Party. Receiving Party shall carefully restrict access to Confidential Information to employees, contractors, and third parties as is reasonably required. Receiving Party shall not, without prior written approval of Disclosing Party, use for Receiving Party's own benefit, publish, copy, or otherwise disclose to others, or permit the use by others for their benefit or to the detriment of Disclosing Party, any Confidential Information.

3. **Time Periods.** The nondisclosure provisions of this Agreement shall survive the termination of this Agreement and Receiving Party's duty to hold Confidential Information in confidence shall remain in effect until the Confidential Information no longer qualifies as a trade secret or until Disclosing Party sends Receiving Party written notice releasing Receiving Party from this Agreement, whichever occurs first.

#### VIII. Governing Law

This Agreement, and all claims or causes of action (whether in contract, tort or statute) that may be based upon, arise out of or relate to this Agreement, or the negotiation, execution or performance of this Agreement (including any claim or cause of action based upon, arising out of or related to any representation or warranty made in or in connection with this Agreement or as an inducement to enter into this Agreement), shall be governed by, and enforced in accordance with, the internal laws of the State of Ohio, including its statutes of limitations.

The parties agree that personal jurisdiction shall exist in the State of Ohio and that the State of Ohio shall have subject-matter jurisdiction over any issues arising from interpretation or enforcement of this Agreement. Any lawsuits arising out of this Agreement shall be brought in Hamilton County, Ohio.

[ *Ryan Bradley* ]

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[ *James Allen* ]

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