


Jake Schwartz

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Experience

Vault Manager/Post Production Coordinator - Partizan Feb. 2017 - Present
Maintain vault of master files and work-in-progress edits. Serve as the liaison between our producers and the post houses.

Production & Development Intern - Focus Features Sept. 2016 - Dec. 2016
Primary duties consisted of reading and analyzing scripts, as well as performing script coverage, for projects Focus was considering. Covered desks for the President of Production and the EVP of Physical Production at Focus, and the VP of Production at Universal Pictures.

Video Production Intern - MK3 Creative May 2015 - Aug. 2015
Worked on client projects as Director of Photography, editor, camera operator, drone operator, or PA.

Projects Include:

2nd Camera/Drone Operator	"Nastia Liukins, Team USA Promo"	Liberty Mutual	June 2015
Director of Photography	"Prince Edward Island Promo"	UpToDate	June 2015
Camera Operator	"Hawk Partners Study"	Blue Cross Blue Shield	June 2015
2nd Camera/Editor	"Bank Manager Promo"	Santander Bank	May 2015

Video Segment Producer - The 35th Annual EVVY Awards Sept. 2015 - May 2016
Oversaw all video content for the largest student-run show in the country; including conceiving ideas, directing the opening video, and creating a cohesive vision for every video spot.

Production Assistant	The Ellen Show S14:E76	Freelance	Jan. 2017
Best Boy Electric	"Liquorice"	Freelance	June 2016
2nd CamOp/PA/Data Wrangler	"The Learning Center"	Freelance	June 2016
Director	"EVVY35 Opening Video"	The 35th Annual EVVY Awards	May 2016
Director/Editor	"Zip It"	Independent	Apr. 2016
Director/Editor	"Stop Wondering Music Video (Unofficial)"	Independent	Mar. 2016
Screenwriter/Editor	"Tap"	Independent	Dec. 2015
Director	"Taylor Swift Lip Dub"	Independent	Nov. 2015

Skills



Achievements

Dean's List (Spring 2014 - Fall 2016)

Treasurer, Phi Alpha Tau
Professional Fraternity

Connecticut Association of Boards of
Education Leadership Award

Mu Alpha Theta Math Honors Society

Spanish Honors Society

Education

Emerson College, Fall 2016
B.A. Visual and Media Arts
Film Production
GPA: 3.80



RED Scarlet,
Sony FS7,
Sony FS100,
Canon DSLRs



DJI Phantom Drone,
Screenwriting,
Script Coverage,
MS Office,
Film Photography &
Development

Go to my website:

