- Date Time (Input)
- Training Control No (input)
- Bank Account/Payee (input)
- Particulars (input)
- Total Amount (input)
- Documentary Attachment (Multiple Input)
    - Attachment (Accomplishment Report) – File
    - Attachment (CAF) – File
    - Attachment (CV/TOR) – File
- Allotment
    - Allotment Class (Input -> 3 + including Supplemental, Capital Outlay, AP, TES Trust Fund)
    - Account (Scholar Grants) - Amount
    - Account (Travel Expenses) - Amount