**Agenda - Week 7**

**Settling matters**

**Location:       PC Hall 1 - Cubicle 2**

**Datum:      28th March 2023**

**Time:         16:45 - 17:30**

**Attendees:**

* **Ísak Jónsson**
* **Martin Angelov**
* **Max Derbenwick (Chairman)**
* **Cristiana Cotoi**
* **Miia Zhang (Minute-taker)**
* **Satsuki Udagawa**

**Agenda-items**

**16:45 - 16:50            Opening by chair (Approval of agenda & minutes)**

**16:50 - 16:55            Check-in, discussion of what each team member has done during the sprint.**

**16:55 - 17:00 Discuss how we can improve teamwork and coordination for the next sprint.**

**17:00 - 17:10 Plan the next sprint considering the minimal application is complete (focus on multi-board features; consider admin mode, tags, etc.).**

**17:10 - 17:15            Recap the heuristic usability evaluation; how can we improve it for the final draft (TA advice on certain things we now know having done it).**

**17:15 - 17:20 Discuss product pitch with TA and create a meet-up agenda to complete it.**

**17:20 - 17:25 Discuss teamwork self reflection with TA so the assignment is clear for all.**

**17:25 - 17:30           Feedback, questions, summarize action points, and closure.**