Agenda - Week 2

**Settling matters**

Location: PC Hall 1 - Cubicle 9

Datum: 21th February 2023

Time: 16:45 - 17:30

Attendees:

* Ísak Jónsson
* Martin Angelov
* Max Derbenwick
* Cristiana Cotoi
* Miia Zhang
* Satsuki Udagawa

**Agenda-items**

16:00 - 16:02 **Opening by chair**

16:02 - 16:04 **Check-in –** How is everyone doing?

16:04 - 16:06                     **Approval of the agenda -** Does anyone have any additions to the agenda?

16:06 - 16:15 **Approving the Code of Conduct - TA Review**

*(Discussing additional features, missing information, getting a  review and making it satisfying for submitting)*

Feedback on the code of conduct:

Need to be clear and not ambiguous.

How do we handle more conflicts? What do we mean by considering case by case? Try to consider more situations. Would be better to write down a workflow.

16:15 - 16:25  **Backlog - Client Q&A questions**

*(Settling confusing things from the client Q&A)*

Things to ask tomorrow on the client Q&A in the google docs

16:25 - 16:35 **Tools & Software - What and how?**

*(Planning and discussing what additional tools/frameworks etc. to use for the template project)*

Spring

Microservices?

Gradle or maven?

Group repository: to be released asap

16:35 - 16:38 **Summary** **action points** – Who, what, when?

16:38 - 16:41                     **Feedback round -** What went well and what can be improved next time?

16:41 - 16:44                    **Question round -** Does anyone have anything to add before the meeting closes?

16:44 - 16:45 **Closure**

Action points:

Hand in the backlog(draft)

Improve the code of conduct

Get started with the design/wireframes

Get familiar with all the tools