

Scrum Meeting Report

Date: June 13, 2023

Time: 7:05 PM - 7:20 PM

Location: Birkbeck - Room MAL 403

Attendees:

Adebowale Banjo (Scrum Master)

Ravee Athapattu Hunkiri (Development Team)

Emeka Udeze (Development Team)

Agenda:

1. Sprint goals and objectives
2. Project Account Set-up
3. Requirement Gathering
4. Next Meeting

Meeting Summary:

Sprint Goals and Objectives:

During the meeting, we reviewed and discussed the sprint goals and objectives. The primary focus of the sprint is to produce a web browser based application called Dealride, which the user can use to order a minicab, see the progress of the minicab, see how long the journey will take (predicted), plus any other features identified, track the positions of all their vehicles, allocate an appropriate minicab to a client using criteria such as time, distance, cost, etc., record the journeys undertaken and their respective timings.

Project Account Set-up:

We assigned the set up the following project accounts and team invitations:

- Slack, Teams, and Trello - Adebanjo
- Github and repository - Emeka

Requirement gathering (Drafts):

- Personas, Scenarios, User stories - Adebowale
- Templates & Features specification - Emeka
- Documentation and Backlog artefacts - Ravee

Next Meeting:

The next scrum meeting was scheduled for June 18, 2023 at 5:50PM (Virtual Meeting) Platform to be communicated after creation of project accounts.