

Scrum Meeting Report

Date: June 18, 2023

Time: 9:00 PM - 9:30 PM

Location: Virtual (Whatsapp)

Attendees:

Adebowale Banjo (Scrum Master)

Ravee Athapattu Hunkiri (Development Team)

Emeka Udeze (Development Team)

Agenda:

1. Project Account Set-up
2. Artefacts Template
3. Sprint Backlog Assignment
4. Next Meeting

Meeting Summary:

Impediments and Challenges:

After setting up an account on Slack, and Trello, we were not able to host a group call on slack, as we discovered that more than two people could not join an online call, so we resorted to using the WhatsApp group call pending when we successfully created an online account, we resorted to having the second meeting via WhatsApp group video call, having tried to set up a channel on Microsoft Teams, which was not successful because our individual teams user account does not have the permissions to create channels on Teams.

Artefact Template and Drafts

- Emeka presented a template for the user stories, persona, which the team agreed to use.
- Funke presented some draft user stories, personas, and scenarios from which the group will select the ones we will work with.
- Ravee presented a draft sprint backlog and other documentation.

Sprint Backlog Assignment:

- Personas and Scenarios - Adebowale
- User stories & Features Specification - Emeka
- Phase 1 coding - Emeka
- Documentation and Backlog artefacts - Ravee
- Phase 2 coding review - Ravee

Next Meeting:

The next scrum meeting was scheduled for June 20, 2023 at 7:10PM (During lectures break time) in Birkbeck Room 403.