**Internal Meeting Minutes #5**

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| Meeting Date | 24September 2016 |
| Meeting Time | 12:00pm to 3:30pm |
| Mode of communication | Face-to-Face |
| Location | Singapore Management University, SMU Labs |
| Members present | All members were present |
| Agenda | 1. Discuss about the PM Review Presentation Slide 2. Discuss about the iterative schedule for next iteration (re-estimated tasks) |
| Meeting Minutes | * + - 1. Presentation slides: Functionalities, Framework, Critical path, Role and responsibilities, metric and rotation of PP roles need to be included in the slides.       2. Bootstrap function re-estimated to complete by Week 8   PM: Ming Kwang will join in to code while observing pair programming rules. |

The meeting was adjourned at 3.30pm. These minutes will be circulated and adopted if there are no amendments in the next day.

Prepared by,

**Wilson He**

Vetted and Edited by

**Cristabel Lau**