

	STUDENT TRAINING AGREEMENT AND LIABILITY WAIVER	Document No.: ICEP-OJT-04-04
		Effective Date: October 28, 2019

Name: Mark Francis James Bona	
Student Number: 2020135889	Gender: Male
School: Mapúa University	Program:BS Computer Science
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I do hereby voluntarily undergo an on-the-job training under the following terms and conditions:

- a. That the total number of hours required for me to complete my on-the-job training program is **244** hours;
- b. That I shall abide by the company’s rules and regulations and comply with those imposed for the training program, otherwise I shall be excluded from further participation;
- c. That in the course of my training program, I may have access to information that may be of confidential nature and proprietary to the company, for which I may be required to execute a confidentiality and non-disclosure agreement as a pre-requisite to my participation in the training program;
- d. That the time I will spend on the training program will not and should not be interpreted or construed as working hours and should be regarded as non-compensable. However, the company may, as a unilateral act of liberty or generosity on its part, provide me with meal, travel, transportation allowances, accommodations, etc.;
- e. That I fully understand that notwithstanding the allowances enumerated in the preceding section that I may receive, there exists no labor-management and/or employer-employee relationship between me and the company where I will undergo my training;
- f. That due to the nature of the project/s assigned to me, I may have to perform my training outside regular working hours and/or days.
- g. That I will deliver the project/s assigned to me during the course of my training regardless if I was issued a certificate of completion or any of its equivalent and that Mapúa shall not be made liable in the event I will not be able to deliver such.
- h. That I shall personally be made answerable for any and all liabilities for damage to property or injury to third person, which may be occasioned by my intentional or negligent acts during the course of my on-the-job training;
- i. That I shall likewise hold the company and Mapúa free and harmless from any and all liability and responsibility for any sickness or injury to myself and third parties and damage to property which I may sustain and/or may occur at any time during the training program period including time spent in travelling to and from any and all premises and locations where I may be required to go to as part of my training program;
- j. That the company reserves the right to discontinue my training on reasonable grounds upon written notice to Mapúa. Additionally, in the event my training program is discontinued for reasons attributable only to myself, I may be made to reimburse the company for any/all the allowances, stipends, etc., that I received from the company during and prior to the termination of my training program;
- k. That Mapúa may likewise terminate my on-the-job training and withdraw my participation thereto on reasonable grounds and after a written notice to the company and to myself;
- l. That in addition to my liability under section h and for the pre-termination of my training program provided for under sections j and k hereof, I may be subjected further to disciplinary action in accordance with the school’s student manual and/or be a ground for disqualification from graduation.
- m. That I allow Mapúa to use the personal information that I disclosed for legitimate purposes, specifically for monitoring my participation in the OJT program of the University, and allow the processing of that information only by authorized personnel in accordance with the Data Privacy Policy of the University.
- n. That I have read this document and understand the risks and responsibilities associated with participating in the on-the-job training program.

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IN THE WITNESS WHEREOF, I have hereunto set my hand this 19 of June 2025 in the City of Manila, Philippines.

WITH OUR CONSENT:



Mark Francis James Bona
STUDENT TRAINEE
Signature over printed name



Sheila Marie Javier
PARENT/GUARDIAN
Signature over printed name

APPROVALS:

Ariel Kelly D. Balan
School DEAN
Signature over printed name

Marion S. Cacanindin
Trainee’s IMMEDIATE SUPERVISOR
Signature over printed name

PATRICK GLENN O. ACORIN
Career Readiness and Placements Director
Signature over printed name

Marion S. Cacanindin
DEPARTMENT HEAD (Company)
Signature over printed name