

# Eva Fan

Toronto, ON

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A motivated and passionate student committed to learning, self-directed and energetic with superior performance in both autonomous or collaborative environments working independently and collaborating with others on group projects. Dedicated, responsible, and eager to grow abilities while boosting operational success.

## Work Experience

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### Painter-freelance

Greater Toronto Area, ON - Toronto, ON

June 2020 to Present

- Selected premixed paints or mixed required portions of pigment, oil, and thinning and drying substances to prepare paint to match specified colors.
- Covered surfaces and furnishings with cloth and plastic to protect from paint drops, including carpets, cabinetry, outlet covers, and lighting fixtures.
- Maintained customer satisfaction with forward-thinking strategies focused on addressing customer needs and resolving concerns.

### Painter

WOW 1 DAY PAINTING - Toronto, ON

May 2019 to June 2020

Interior and exterior. Low-rise and high-rise. Preparing the work area by moving furniture, taping off boundaries, covering floor and furniture for protection. Removing fixtures such as door knobs and light switch, scarping, sanding, plastering and caulking, paint interior and exterior walls using a brush, roller like kitchen, bathroom, basement, trim, cabinets, windows. washing, sweeping, vacuuming, and removal of all garbage from work area.

### Restaurant Owner

August 2014 to May 2017

- Put together realistic budgets based upon costs and fees for successfully operating the business.
- Oversaw business budget planning and administration, accounting functions, purchasing, and bi-weekly payroll to handle financial needs.
- Established and administered annual budget with controls to prevent overages, minimize burn rate, and support sustainability objectives.
- Continuously evaluated business operations to effectively align workflows for optimal area coverage and customer satisfaction.

## Education

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### **Ontario College Diploma in Building Renovation**

George Brown College - Toronto, ON

January 2018 to April 2019

### **No diploma in English as a second language**

English of Canada

June 2017 to November 2017

## Skills

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- Capable of performing in fast-paced environments
- Strong organizational and problem-solving skills
- Interpersonal Communication Skills
- Love of Learning
- Self-motivated and fully passionate