

ACB-TA-2023-164

TRAVEL AUTHORITY

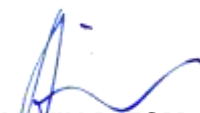
As part of the ACB Annual Work Plan, I am requesting clearance and authority to attend and participate in the 2023 Biodiversity Science Forum and the Ninth Meeting of the ACB Scientific Advisory Committee on 8-13 October 2023 in Bangkok, Thailand

The round-trip economy airfare and food will be shouldered by ISB II while per diem and all other cost during the mission will be covered by GOF-BKMD.



EVAN REX L. REBLORA
Web Application Officer

Recommended by:



ARVIN DIESMOS
Director for Biodiversity Knowledge Management

Certified Funds Available:



FERDINAND B. COMIA
Budget Officer



DANIELLE FLORIGEN ABRIGO
Accounting Officer



GENALYN BAGON-SORIANO
Director, Finance and Admin.

Budget Line: GOF 2023 - 3.2.2
Activity Line: TSB c/o GIZ 3.1.3

Approved by:



THERESA MUNDITA S. LIM
Executive Director

Date	Day	Destination	Activity
8 Oct 2023	Sun	Manila to Bangkok, Thailand	Travel time
9-12 Oct 2023	Mon to Thu	Bangkok, Thailand	Mission Proper
13 Oct 2023	Fri	Bangkok, Thailand to Manila	Travel time
No. of Days: 6 days travel including travel time			

Certified that the above itinerary is true:



EVAN REX L. REBLORA
Web Application Officer

Consistent with the Memorandum Circular on Restatement with Amendments on the Guidelines for Local and International Travel dates 8 November 2021, *In the event that the employee extends his/her stay outside of the authorised travel period, for personal reason/s, the employee must submit an approved vacation leave prior to departure if the extensions falls on a working day.* Moreover, the extension of the duration of travel for personal reason/s shall not entitle the employee to official transport use.