

Ph.D. Degree Comprehensive Exam Check Sheet

Student Name: _____ PSU ID# _____
 LAST NAME, First name

Yes No Date Name	Specific Criteria
_____	Has the student completed all of their graduate course work? (Submit GAP Plan indicating completed courses).
_____	Does the student have at least a 3.0 GPA?
_____	Has student met the five-hour SARI Seminar/colloquium Requirement / Research Communication and Integrity?
_____	Has student taken / provided proof of CITI on-line portion of SARI requirement?
_____	Is the student carrying a Minor or in a dual-degree program? If so, in what program?
_____	Does the student have any MISSING or DEFERRED Grades?
_____	Date of Qualifying Examination
_____	Date of Committee Review and Approval of Research Proposal; Forms submitted to ESM Grad Office?
_____	Will the student be registered during the semester of the Comprehensive Exam?
_____	Is the student within the eight-year time limit from date of Qualifying Examination?
_____	Has department certified student has met the English Competency Requirement?
_____	Are there more than 12 credits of subject 600/610 carrying a quality letter grade? No
_____	601 courses should be taken prior to the Comprehensive Examination
_____	Has the student completed a Doctoral Committee Appointment Signature Form?
_____	Comprehensive Examination Date and Time
_____	Comprehensive Examination Location
_____	Comprehensive Examination Chair / Adviser Name
_____	Comprehensive Examination Co-Chair / Co-Adviser Name, if there is one
_____	Comprehensive Examination Major Committee Member
_____	Comprehensive Examination Major Committee Member
_____	Comprehensive Examination Outside Major Committee Member
_____	Comprehensive Examination Outside Unit Committee Member
_____	Comprehensive Examination Special Member
_____	If carrying a Minor/dual-degree program, Comprehensive Exam Committee Member

Advisor Approval Signature _____