

Assignment Template for Proposal

Title Page for Assignment [as per APA standards]

1. Abstract/Executive Summary

[Detailed wording examples on 'The Nine Key Elements of Successful Proposals' document]

2. Community Engagement [Organization] Background

Note: Elements of Assignment Section 1 and Section 2 are used here...

[Detailed wording examples on 'The Nine Key Elements of Successful Proposals' document]

3. Needs Statement

Note: Elements of Assignment Section 1 and Section 2 are used here...

[Detailed wording examples on 'The Nine Key Elements of Successful Proposals' document]

4. Program Description

Note: Based on the Elements of Assignment Section 1 and Section 2 present your program in the sections to follow...

Goals and Objectives

Intended action and outcomes

Activity strategy that will accomplish the goal

[Detailed wording examples on 'The Nine Key Elements of Successful Proposals' document]

5. Collaboration

Note: look at the programs you gathered in Assignment Section 2 – who did they work with? Local or national Governmental agencies? Veterans Affairs? etc....

[Detailed wording examples on 'The Nine Key Elements of Successful Proposals' document]

6. Evaluation

Note: How do you evaluate success of the program?...see the note in red below – lots of ideas there!

Qualitative Evaluation:

Quantitative Evaluation:

Outcome Evaluation:

[Detailed wording examples on 'The Nine Key Elements of Successful Proposals' document]

Conclusion/Closing Summary

References [List of cited references]