

Richard McCoull
18 Cambrian Way
Calcot
Reading
RG31 7DD

Alison Bell
Director of Environment and Neighbourhood
Services
Civic Offices, Bridge St, Reading RG1 2LU

☎ 0118 937 3787

Our Ref: MAU/107815

Direct: ☎ 0118 372 2465
e-mail: Sharon.bartlett@reading.gov.uk

Your contact is: Sharon Bartlett, Environment & Consumer Services

Dear Richard McCoull

STREET COLLECTION PERMIT - 20 September 2017, Forbury Gardens

I refer to your application for a Street Collection and would advise that the Borough Council have agreed to grant your organisation a permit which is enclosed, together with a Form of Statement which should be returned to this office within one month after the date of the collection.

In considering this application every endeavour has been made to meet the wishes of applicants and collections have been granted either on or as near to the date requested as possible.

I would remind you, as the promoter of the Collection, of your personal liability under the Street Collection Regulations, particularly with regard to submitting a return of the amount collected.

If, for any reason, it becomes necessary to change the name of the promoter of the collection, please return this letter to me together with a request, signed by yourself and the new promoter, to amend the permit, so that the Council's records will be correct.

Please note that this permit covers you only for street collection, it does not permit you to erect structures, use display tables/boards, vehicles, or play music. In addition, it does not permit you to drive or park any vehicles within Reading's pedestrian zone between the hours of 11.00am and 4.00pm Monday to Saturday. For further information about these matters please call Carol Gardiner on 0118 9374463. She can let you know what is/is not permitted and explain how to get permission.

Could you also please note that the number of collectors is limited to 4.

Yours sincerely

Sharon Bartlett

POLICE, FACTORIES ETC. (MISCELLANEOUS PROVISIONS) ACT 1916

Permit for a Street Collection

READING BOROUGH COUNCIL in pursuance of Regulations made under Section 5 of the Police, Factories etc. (Miscellaneous Provisions) Act 1916, hereby grant to:-

Richard McCoull
Of:
18 Cambrian Way
Calcot
Reading

a permit to promote a Street Collection in:-

Forbury Gardens

within the Borough of Reading on behalf of:-

Reading Christian Network

On 20th September - 27th September 2017

Between 11.00 and 22.00

PLEASE NOTE:

The individual named in this Permit is the promoter of the collection and should fully acquaint him or herself with the Borough Council's Regulations governing such a collection, a copy of which was attached to the application form. Further copies can be obtained on request.

Issue date:

Signed:



Director of Environment and Neighbourhood Services

Please note this is a permit to collect money only. See enclosed letter for further information.

Ref: 107815

PLEASE RETURN BY ...28th October 2017.....

STREET COLLECTION FORM OF STATEMENT
Police, Factories, etc. (Miscellaneous Provisions) Act 1916

Name of person(s) to whom the permit was granted:

Richard McCoull

Address of the person(s) to whom the permit was granted:

.....

Name of the Charity or fund which is to benefit:

.....

Date of Collection :

PLEASE SHOW NIL RETURNS WHERE APPLICABLE

Proceeds of Collection	Amount	Expenses and Application of Proceeds	Amount	Total
From Collectors		Printing and Stationery		
		Postage		
		Advertising		
Interest on Proceeds:		Collecting boxes		
		Badges		
Other items		Emblems		
		Other Items		
		Payments approved under Regulation 15(2)		
		Disposal of Balance (Insert particulars)		
TOTAL	£			£

CERTIFICATE OF THE PERSON TO WHOM THE PERMIT WAS GRANTED

I certify, that to the best of my knowledge and belief, the attached is a true account of the proceeds, expenses and application of the proceeds of the collection.

Date: Signed:

CERTIFICATE OF ACCOUNTANT

I certify that I have obtained all the information and explanations required by me and that the attached is, in my opinion, a true account of the proceeds, expenses and application of the proceeds of the collection.

Signed: Qualifications.....Date:.....

Please return to: Environmental Health, Reading Borough Council, Civic Offices, Bridge St, Reading RG1 2LU

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