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| C:\MidState Region\Marketing & Customer Service\MSHN Logo\Color Logos for Light Background\Color Logo for Light Background.jpgCouncil, Committee or Workgroup Meeting Snapshot | | |
| **Meeting: Finance Council**  **Date: 6.16.14**  **MSHN Representatives:**  **P. Keyes**  **CMHSP Representatives:**  **A. Keinath – Shiawassee**  **B. Krogman – Central**  **C. Mills – Newaygo**  **D. Ford-Heinrich – Saginaw**  **J. Wise – Montcalm**  **S. Chick – CEI**  **G. Roeser – CEI**  **E. Lesniak – Bay Arenac**  **M. Wiley – Tuscola**  **R. Carpenter – LifeWays**  **Absent:**  **S. Vernon - Gratiot** | | **Key Discussion Topics** |
| * Recap items from last month’s meeting   + Cost Settlement 2nd Quarter of FY14   + 5% EOB process for region   + MSHN Finance Council Dashboard * Transition of NMSAS CA and Transition to one CA Region * Accounting System and Support RFP * Medicaid Subcontract * Medicaid Payment Calendar * Policy & Procedure Review – COFR, Costing, Claims * HSW Recoupment prevention * FY 2015 Budget for Medicaid & SUD * EQR Audit Preparation * SIS Training and Staffing in initial year and going forward |
| Key Decisions/Information | * Welcome to Kerry Possehn, new CFO at Ionia * Cost Settlement – New FY14 reporting forms are completed and MDCH is waiting for direction from CMS about whether Medicaid and Healthy Michigan funds will be able to be pooled. * 5% EOB requirement – the delegation grid and Medicaid subcontract are silent on this requirement. We want to have an efficient consistent process. The CEI PIHP did not do the EOBs for its affiliates; BABH did do them for its affiliates because BABH prepared the encounters the EOBs were based upon. Questions were raised about whether the requirement is 5% for the region or 5% per CMHSP. * MSHN Finance Council Dashboard – SUD should be incorporated into the main dashboard. Input on what ratios to use on the dashboard is requested. * Transition from NMSAS CA – RFPs have been released. Expecting bids from CEI, Saginaw and BABH. Only have intent from CEI for the SUD Finance/IT RFP. Ellen to double check about BABH’s intent for the Finance piece. * Accounting System and Support RFP - Richard excused himself as Rehmann is a potential bidder. The opportunity to provide feedback on the RFP was offered. The RFPs will be sent directly to Lansing area firms as well as several others. It will also be advertised on the MACMHB and MSHN websites. There was discussion about the procurement procedure and about priority being given to any of the members of the region who want to provide the service. * Medicaid Subcontract – 6 members have signed and returned the subcontracts; the other 6 have indicated they are waiting for their next board meeting for presentation and approval. * Medicaid Payment Calendar – B and B3 Payments moved from second payment cycle to the fourth. It was noted that the cover letter explained why the change was happening: Change to 834 and 820 schedule to be able to provide an update enrollment file on the second of the month to help reduce the need for 270/271 transactions and provide the most up-to-date eligibility information to the PIHPs. Concern about cash flow was expressed. * DHS Incentive Monetary Payments – Pam is working on a worksheet to show break-out of incentive payments. Incentive payments are accounted for on a cash basis. * Autism Services – Payments are less than expected. Analysis of service data to determine why we aren’t receiving payments. Autism services require a U5 modifier and a plan of service that is supposed to be submitted to a website and approved for services to be paid * MSHN Strategic Plan – the plan was discussed briefly and input was requested * COFR Policy – The intent of the COFR policy was discussed. Timelines and statute of limitations were also discussed. The policy is on the Operations Council agenda. Discussion took place about GF costs, it was concluded that if GF costs exist, a COFR agreement will still be necessary (at least for a period of time). It was suggested that after some period of time, say two years, the GF cost would become the responsibility of the CMHSP managing the case. The draft policy was reviewed and language suggestions were incorporated into the draft. The suggestions are intended to clarify the Medicaid versus Non-Medicaid (IE State Inpatient). There was additional discussion about adding a dollar threshold. It was suggested that MSHN could make the CMHSP taking on COFR cases whole on the back end. * Costing Policy – the policy was reviewed and language suggestions were offered. * Claims Procedure – the procedure was reviewed and language suggestions were offered. Concern was shared regarding the language and how it would affect the CAs. * HSW Recoupments – discussion about how much funding is not being realized due to HSW cases not receiving one service in a month. It was questioned whether MSHN had policy and/or procedure concerning this topic. It appears to be an opportunity to enhance Regional HSW funding by putting a system/process in place in our respective CMHSPs. * CAP Payment & Budget Procedure – the procedure specifies that the FY15 Medicaid budget amounts will be available by the end of June with CMHSP Expenditure budgets returned by July. The information necessary to this may not be available to assumptions may be necessary to meet the timeline or the timeline may be shifted. Possible methods for projecting FY15 Medicaid were discussed. * EQR Audit Preparation – Amanda is working with the QIC to gather information for the desk review. Examine the desk review document Financial Management section for items to be reviewed. * SIS Training and Staffing – the draft document was reviewed and discussed. The document recommends each CMHSP have an Assessor on staff or contract with a CMHSP that does have one. A uniform rate will be set by CFOs of providing CMHSPs. | |
| Action/Input Requirements | * CEI and BABH to analyze 12/31/13 results to determine potential cost settlement issues. * 5% of Medicaid Recipient EOB Requirement – Develop questionnaire to determine each CMHSP’s ability to complete this requirement. * MSHN Dashboard – Email input on what ratios to include on dashboard before Friday 6/20/14. * Medicaid Payment Calendar – Email Pam about cash flow concerns. * Autism Payments –MSHN to review Autism data for possible problems preventing payment. * Strategic Plan – review and provide feedback to Pam by Friday 6.20.14 * COFR Policy – Pam to provide “track changes” version of policy to Operations Council * Costing Policy – Pam to e-mail revised version: review and provide feedback to Pam * HSW Recoupment – Pam to check with Nancy regarding HSW procedure and mail it out | |
| Key Data Points/Dates | * The next Finance Council meeting will be July 17, 2014 from 1:30 – 4:30 at MACMHB. Members are encouraged to attend in person. | |