

This Quarter Focuses on Expense Mobile 2.0

How does having a robust mobile expense app improve my business?

Mobile technology has fundamentally changed the way we do business. In today's world, it has become necessary for organizations of all kinds to make it easier for their employees to be productive away from the office. Mobile technology supports the need to merge cost efficiency and convenience into daily business operations, encouraging companies to find more ways to integrate mobile devices.

Executive Travel Magazine reported that a recent survey shows road warriors to be more connected than ever before. According to the article, 55% of respondents bring 3-4 devices with them while on a business-related trip.

With employees consistently on the move, they need a quick, easy way to enter expenses and speed up their reimbursements. Having the ability to take a picture of a receipt and automatically turn it into an expense report saves hours each week and dramatically increases accuracy and productivity.

(continues on page 2)



Why send multiple people to class?

People absorb information different ways.

Apptricity's training courses are designed to get various users a better understanding of the capabilities of the system. It is important that we understand the value of training multiple individuals concurrently. By sending more than one super-user, decision maker and application administrator to training, students can take advantage of increased knowledge transfer between such individuals once the course has concluded. In the event the attendee is no longer part of your organization due to changes, you have the security and peace of mind that another individual is in place with the same amount of knowledge to seamlessly interpret key software elements.

(continues on page 2)



Current Schedule

Asset Management 6.0

Functional and Administration

Two day class in our office, Irving, TX

September 14-15, 2015

October 12-13, 2015

November 9-10, 2015

December 9-10, 2015

Asset Management 7.0

Functional and Administration

Two day class in our office, Irving, TX

September 16-17, 2015

October 14-15, 2015

November 11-12, 2015

December 15-16, 2015

Expense Management 6.1

Functional and Administration

Three day class in our office, Irving, TX

September 9-11, 2015

October 6-8, 2015

November 3-5, 2015

December 2-4, 2015

Invoice Management 6.0

Functional and Administration

Two day class in our office, Irving, TX

August 19-20, 2015

September 23-24, 2015

October 21-22, 2015

November 17-18, 2015

December 22-23, 2015

Professional Reporting

One and one half day class

in our office, Irving, TX

October 1-2, 2015

October 29-30, 2015

November 19-20, 2015

December 17-18, 2015

This Quarter Focuses on Expense Mobile 2.0 (continued)

Not only travelers, but managers benefit greatly from the specially designed mobile application. On their mobile phone in between meetings, they can view, analyze, approve and even deny expenses and cash advances requests. This increases everyone's productivity!

Apptricity's Mobile Expense 2.0 allows employees to seamlessly access their expense data and management functions from any location using their mobile device. This tool compliments the Apptricity Expense Management web application and is designed to help busy business travelers keep up with expenses while on the go.

- Save time and money with paperless time-and-labor reporting while still maintaining compliance
- Quickly submit expense reports then get back to doing business
- Upload multiple receipts instantly using your device's camera
- Enter expenses off-line then sync later when you're near Wi-Fi or a cellular data connection
- View existing open expense items and reports then easily add or adjust items and submit.
- Use the integrated OCR (Optical Character Recognition) to interpret and convert information from the receipt image into usable data for expense reporting purposes
- Review, approve and deny expense reports and cash advances anywhere, speeding up processing time
- Use Expense Mobile 2.0 app on your Apple iPhone, iPad (iOS) and Android devices



Why send multiple people to class? (continued)

In addition, having different types of attendees from your organization attend will essentially offer insight to how the software can be maximized in real life scenarios and current business operations.

Having this wide range of perspectives in class can effectively help shape and balance the various levels of understanding throughout the training course.

For example, administrators can benefit differently from super-users because the focus shifts and goes into depth customization capabilities within the software; whereas, a decision-maker would be able to incorporate and communicate its current processes as they gain insight on how the software provides enhancements to current processes. Regardless of the role, the decision to send multiple users to class is practical and will enhance the overall training experience for all those from your organization who attend.

