

Minutes of Meeting

DIGIT – Working Group Meeting

Project:	Representation Powers and Mandates	Meeting Date/Time:	21/02/2019 at 10:00
Meeting Type:	3 rd Working Group Meeting	Meeting Location:	Everis
Meeting Coordinator:	Rui Venâncio	Issue Date:	21/03/2019

Attendee Name	Initials	e-mail
Frédéric Poels	FP	Frederic.POELS@ec.europa.eu
Miguel Álvarez Rodríguez	MAR	Miguel.ALVAREZ-RODRIGUEZ@ec.europa.eu
Carlos Gómez-Muñoz	CGM	Carlos.GOMEZ-MUNOZ@ec.europa.eu
Valentin Mesaros	VM	Valentin.MESAROS@ext.ec.europa.eu
Enric Staromiejski	ES	virginia.gomariz.gonzalez@everis.com
Rui Venâncio	RV	rui.venancio@everis.com
Laia Bota Porta	LB	Laia.Bota.Porta@everis.com
Ana Rosa	AR	anarosa.guzman@correo.gob.es
Pénzes Petra	PP	penzes.petra@nisz.hu
Ivar Vennekens	IV	Ivar.Vennekens@rvo.nl
Michal Ohrablo	MO	michal.ohrablo@vicepremier.gov.sk
Arne Tauber	AT	arne.tauber@egiz.gv.at
Cristina Ramos	CR	cristinapilar.ramos@correo.gob.es
Felix Hörandner	FH	felix.hoerandner@iaik.tugraz.at
Ondrej Medovic	OM	ondrej.medovic@mvcrcz
Tor Arild Sunnevag	TA	
Jerry Dimitriou	JD	jerouris@unipi.gr
Tomas Sedivec	TS	
VRK Helisnki nh Pariisi		
Martin Galan Rodrigo	MG	Rodrigo.MARTIN-GALAN@ec.europa.eu
Finland		
Hakon Olderbakk	HO	
Horváth Imre	HI	horvath.imre2@nisz.hu

Summary of Meeting Objectives

Power and Mandates Working Group (WG) meeting.

The aim of this meeting is to show to the WG members the progress of the different ongoing tasks and the next steps.

Summary of Meeting

Presentation

The PowerPoint presentation slides have been used as support for this meeting. They are attached to the email.

Agenda

1. Round Table
2. Meeting objectives
3. Recap
4. Ongoing activities
5. Requests to the WG members
6. Next WG sessions

Meeting Minutes

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Actions registered during the meeting:

Action Nr	Action name	Action Description	Date of creation	Action Owner	Due date

Decisions taken during the meeting:

Decision Nr	Related Work Package	Decision name	Decision Description	Date of decision taken	Decision Owner
1					
2					

Related Document	Location
PowerPoint presentation	Attached