**Minutes of Meeting**

**DIGIT – Working Group Meeting**

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| **Project:** | Representation Powers and Mandates | **Meeting Date/Time:** | 21/02/2019 at 10:00 |
| **Meeting Type:** | 3nd Working Group Meeting | **Meeting Location:** | Everis |
| **Meeting Coordinator:** | Rui Venâncio | **Issue Date:** | 21/03/2019 |

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| **Attendee Name** | **Initials** | **e-mail** |
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| **Summary of Meeting Objectives** |
| Power and Mandates Working Group (WG) meeting.  The aim of this meeting is to show to the WG members the progress of the different ongoing tasks and the next steps. |

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| **Summary of Meeting** |
| **Presentation**  The PowerPoint presentation slides have been used as support for this meeting. They are attached to the email.  **Agenda**   1. Round Table 2. Meeting objectives 3. Recap 4. Ongoing activities 5. Requests to the WG members 6. Next WG sessions   **Meeting Minutes**  Round Table   * RV presents the team in charge of the project development and asks the attendees to provide their names and email addresses.   Work Done:   * ES explains how the model has been stabilised.   + Mapping with the Austrian and ES data models. The model is actually heavily inspired by these data models now.   + For the other Member states, no data models have been received. He encourages the member states to send their data models in order to ensure the completeness of the model.   + TAXUD is being proposed to be taken on board in the project. They face challenges related to Mandates and cross-border delegations. * The T-box has been redrafted and example datasets are now proposed. Also, SPARQL queries testing the model are available. * The work done is the result of bilateral discussions with AT and ES. The next steps would be FI, BE, NL and PT. * Enric presents the conceptual models and explains that the model allows several mandatees in a mandate. It is the only difference with the Spanish data model. * ES describes the structure of the Wiki and encourage its use for a better understanding of the ontology.   Work Ongoing:   * Specifications are drafted in order to complete the documentation on the ontology. * The feedback received in github is reviewed and bilateral discussions are the source for change requests. * ES presents a set of github issues and explains how they have been taken into account in the model.   Work Ongoing:   * ES explains that an XML Syntax binding has been initiated in order to provide the EU Member states with a standard. This take is a preparation for the next phase of the project.   New challenges:   * ES presents challenges and explains the new challenges: * ES explains the challenges which have been handled: Power Use Constraints and Information Requirements Constraints. * ES asks the following question: Do we need a “Service Report” for notifications back to the eMandate Registry?   Questions:   * ES presents a set of questions to the WG members. They can be answered using the github issues. |

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| **Actions registered during the meeting:** | | | | | |
| **Action Nr** | **Action name** | **Action Description** | **Date of creation** | **Action Owner** | **Due date** |
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| **Decisions taken during the meeting:** | | | | | |
| **Decision Nr** | **Related Work Package** | **Decision name** | **Decision Description** | **Date of decision taken** | **Decision Owner** |
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| **Related Document** | **Location** |
| PowerPoint presentation | Attached |