

Eric Walker

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EDUCATION

Certificate, Full Stack Web Development | 3.7 GPA

University of Utah

Nov. 2021
Salt Lake City, UT

Master of Music, Trombone Performance | 3.8 GPA

University of Northern Colorado

May 2019
Greeley, CO

Bachelor of Music, Music Education | 3.4 GPA

Utah State University

May 2017
Logan, UT

RELEVANT SKILLS AND EXPERIENCE

Technical Skills

- **Languages:** HTML5, JavaScript ES6, SQL, NoSQL
- **Applications:** Github, MongoDB, MySQL
- **Tools:** Node, Express, Bootstrap, Handlebars, Query, React

Projects

- Budget Tracker | <https://github.com/ewalker518/budget-tracker>
 - Summary: An ongoing project that allows users to track financial transactions. It's designed to be a progressive web application, allowing for offline functionality using NoSQL and IndexedDB
 - Tools: Node.js, Express, NoSQL, IndexedDB, Mongoose
- DND Manager | <https://github.com/dylanshoemaker/dnd-manager>
 - Summary: An ongoing project for Dungeon Masters to organize digital copies of their character sheets for all campaigns that they're managing
 - Role: JavaScript, Database, Models
 - Tools: Node.js, MySQL, Handlebars, Express, Materialize, Sequelize
- SalonMe | <https://github.com/dylanshoemaker/SalonMe>
 - Summary: A website for a barber/salon that implements the full stack, allowing users to log in, make appointments with stylists, and purchase hair care products.
 - Role: React, CSS
 - Tools: React, MongoDB, Ant Design, Stripe, GraphQL, Node.js, Express, Heroku

Leadership

- Supervised and instructed the brass sections of various concert bands and marching bands at the high school and collegiate levels
- Oversaw the work of 2 other volunteers in Mexico and designed classes and workshops to improve their performance
- Designed assignments, projects, and assessments for various secondary music classes that emphasized student creativity and performance skills
- Collaborated with cross-curricular teams of teachers to address the needs of common students and plan curriculum, repertoire, and events

- Designed outreach presentations to various elementary and middle school music programs as a member of the Graduate Brass Quintet at the University of Northern Colorado

Professional

- Ability to quickly learn company-specific software and adapt to new technological innovations
- Worked with clients to develop mutually beneficial solutions and strategies for resident billing
- Ability to self-manage and meet deadlines in a timely manner
- Ability to analyze problems and solve them in a logical manner

WORK EXPERIENCE

Conservice

Billing Manager

July 2020 - Present

- Managed the utility billing for a portfolio of 95 multifamily apartment complexes and commercial properties and met the needs of leasing office staff in recovering their utility costs from tenants
- Interfaced with the public on a regular basis to meet customer needs and ensure satisfaction
- Communicated with property owners daily to acquire information and answer questions
- Collaborate daily with team members to prioritize tasks and increase efficiency

Billing Coordinator

Aug. 2019 - July 2020

- Learn and use custom software to produce utility bills for multiple property types
- Assess team needs to balance projects between members and assure quality work
- Performed a diverse set of tasks depending on team needs

University of Northern Colorado - Graduate Teaching Assistant

Aug. 2017 - May 2019

- Arranged public events and performances
- Managed professional social media accounts
- Developed and maintained a WIX website to advertise events and services
- Developed strong research and writing skills as part of required coursework
- Worked with schools and local religious institutions to perform concerts and educational programs
- Organized conference for nine local high schools at the University of Northern Colorado
- Created digital presentations and presented research to a group of colleagues on multiple occasions

Cache Valley Transit District - Bus Driver

June 2014 - June 2017

- Performed regular, detailed inspections of busses and other vehicles
- Transported passengers along fixed routes
- Assisted passengers with disabilities and developed familiarity with ADA regulations
- Communicated with dispatchers and other drivers to coordinate passenger transfers, detours, and other needs
- Provided passengers with excellent customer service and knowledge of bus routes and schedules