



**PILAR COLLEGE OF ZAMBOANGA CITY, INC**  
R.T. Lim Boulevard, Zamboanga City  
**TERTIARY EDUCATION DEPARTMENT**



October 13, 2023

**To: S. MA. PRECIOSA M. RUSIANA, RVM**  
President  
Pilar College of Zamboanga City, Inc.  
R.T. Lim Boulevard, Zamboanga City

**Thru: DR. ELNORA R. PEREZ**  
OIC - College Dean

Dearest President,

Praised be Jesus and Mary!

I am writing to inform you that the Commission on Higher Education (CHED) of Region 9 Pilar College of Zamboanga City, Inc. for a Focus Group Discussion (FGD) on October 16-17, 2023 at Grand Sibugay, Ipil, Zamboanga City, Inc.

The FGD of the council aims to draft and finalize the organizations by-laws and organize the National Research Festival for faculty and students which will be held at Zamboanga City on December 2023.

In line with this, we would like to ask request of your approval if the IT Faculty could attend the said Focus Group Discussion. I would like to recommend Mr. Edmund V. Enopia to attend the said discussion since the CHED RO-IX is encouraged to send their Dean, Program Head and or Coordinator. Since, he is more knowledgeable in organizational by-laws.

Your approval is highly appreciated. Attached herewith is the invitation and communication letter from Commission on Higher Education (CHED) RO-IX.

Thank you and more power!

Sincerely Yours,

**MANILYN M. DELA SERNA**  
OIC, BSIT Program Head

Noted:

**DR. ELNORA R. PEREZ**  
OIC, College Dean

Approved:

**S. MA. PRECIOSA M. RUSIANA, RVM**  
School President