

Subject: Request for Adjustment on Loan Account #123456

Dear Loan Servicing Team,

I am reaching out to request an adjustment on Loan Account #123456 due to a discrepancy in the latest statement.

It appears that the interest calculation for last month is incorrect. Could you please review and reallocate the interest?

Additionally, if any principal reallocation is required, kindly process it and confirm the changes.

Thank you for your assistance.

Best regards,

John Doe