# Loan Adjustment Request

From: John Doe (john.doe@example.com)

Date: 2025-03-22

## Subject: Adjustment Request for Loan #12345

Hello,

I need to adjust the principal amount of my loan #12345. The adjustment should be effective from 2025-04-01. The new amount must be $500

Reason: Incorrect disbursement.

Please approve.

Best regards,  
John Doe