

# Rate Inquiry Document

To: Sales Department

Company: XYZ Logistics

Date: March 24, 2025

Subject: Rate Inquiry for Shipping Services

Dear Sir/Madam,

I am writing to inquire about your shipping rates for the following services:

1. Standard domestic shipping (5-7 business days)
2. Express domestic shipping (1-2 business days)
3. International shipping rates for North America and Europe

Please provide a detailed rate breakdown, including any applicable taxes, surcharges, and discounts for bulk shipments.

Looking forward to your prompt response.

Best regards,

John Doe

Procurement Manager

ABC Corporation