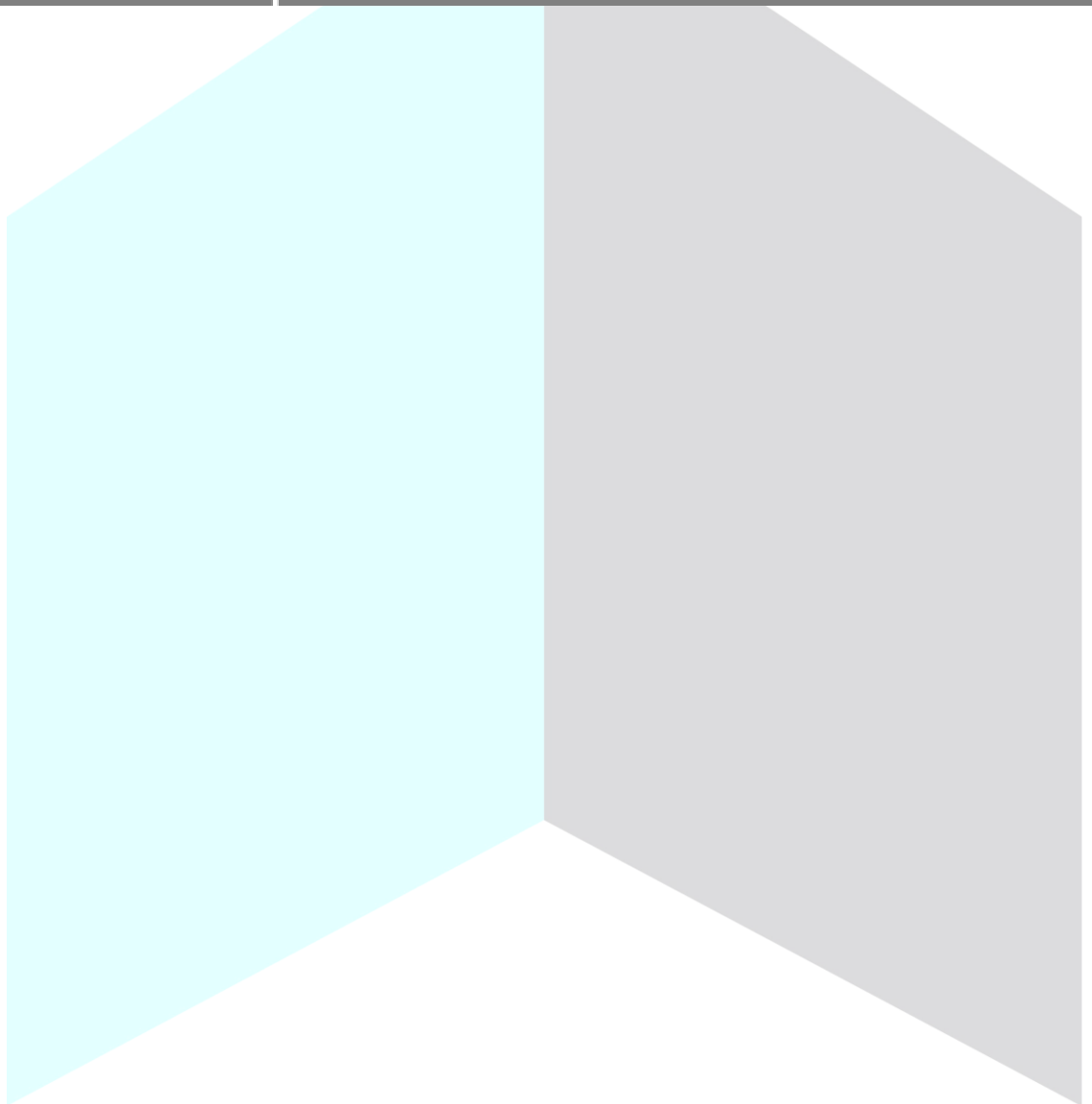


**Letters**

**Bank Account  
Transfer  
Application**





## Bank Account Transfer Application Samples

Having a look at samples will help you get a better understanding of how to exactly write the application for a bank account transfer. Let us take a look.

### Application for bank account transfer due to job change

Street No 2,

Arihant Apt,

Shanti Park,

Mira Road

Mumbai - 300119

21 April 2021

Branch Manager

State Bank of India

Shanti Park Branch,

Mira Road

Mumbai - 300119

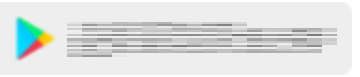
Subject - Regarding changing bank account to another branch

Sir/Madam,

I am Rohit Awasthi, a holder of a bank account on your branch for 4 years. I am writing this letter to you for the transfer of my current account to another branch.

I have recently switched my job and for that, I will be shifting from Shanti Park to WT Patil Marg. Therefore, I humbly request you to please transfer my current account from the Shanti Park branch to WT Patil Branch.

Here are my details



Name - Rohit Awasthi

Account No. 33XXXXXXXX56

Contact Number - 3445683293

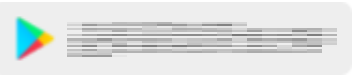
I have attached the required documents with this letter for your reference.

Hope you do the needful.

Yours Sincerely,

Rohit Awasthi

**Application for bank Account transfer due to Relocation**



Girija Sankar

109, Mahinder Chambers,

W T Patil Marg,

Chembur – 560048

Date: 4th March 2022

The Branch manager

Axis Bank

Outer Ring Road,

Chembur– 560048

Subject - Application for changing existing bank account

Respected Madam/Sir,

I am Girija Sankar, an account holder in your bank since last one year. I am writing this letter to inform you that I will be relocating from my current address and therefore, will be transferring my existing bank account to another branch.

I have changed my stay from WT Patil marg to Mahavir Centre, sector 17. I request you to please transfer my current account to the Mahavir center branch. I have attached all the necessary documents with this letter. Please find my details below.

Name - Girija Sankar

Account no. - 40XXXXXXXXX65

Contact no. - 2345678909

I hope you do consider my request and do the needful.

Yours sincerely,

Girija Sankar

## Application for Transfer of Bank Account

Kriti Mundada  
4b Om Sudama Apartments,  
44 Old Thane,  
Mumbai - 09

22 October 2022

Bank of India  
Sector 18,  
Thane  
Mumbai -09

Subject - Bank account transfer application

Dear Sir/Madam,

I am writing to request a transfer of my Current account, 322XXXXXXX, to Bank of India located at Andheri West. I request you to kindly transfer my account as per my request and provide me with necessary documents to facilitate the transfer.

I have attached all the required documents along with the application. Please confirm if any further details are needed from my side.

Thank you for your time and assistance in this matter.

Sincerely,

Kriti Mundada



## Bank Account Transfer Application in English

Kriti Mundada  
4b Om Sudama Apartments,  
44 Old Thane,  
Mumbai - 09

22 October 2022

Bank of India  
Sector 18,  
Thane  
Mumbai -09

Subject - Bank account transfer application

Dear Sir/Madam,

I would like to request a transfer of my savings account, 322XXXXXXX, to SBI located at Malad.

I have attached all the required documents with the application. Kindly let me know if any further details are needed from my side. I request you to process my request and provide me with necessary documents to facilitate the transfer.

Thank you for your time and assistance in this matter.

Sincerely,  
Kriti Mundada

## Application of Bank Account Transfer

Kriti Mundada  
4b Om Sudama Apartments,  
44 Old Thane,  
Mumbai - 09

22 October 2022

Bank of India  
Sector 18,  
Thane  
Mumbai -09

Subject - Bank account transfer application

Dear Sir/Madam,

I am writing to request a transfer of my 573XXXXXXX account, 477XXXXXXX, to HDFC Bank located at Talegaon east. I request you to kindly transfer my account as per my request and provide me with necessary documents to facilitate the transfer.

I have attached all the required documents along with the application. Please confirm if any further details are needed from my side.

Thank you for your time and assistance in this matter.

Sincerely,  
Kriti Mundada

## Bank Account Transfer Application

Kriti Mundada  
4b Om Sudama Apartments,  
44 Old Thane,  
Mumbai - 09

22 October 2022

Bank of India  
Sector 18,  
Thane  
Mumbai -09

Subject - Bank account transfer application

Dear Sir/Madam,

I would like to request a transfer of my [Current Account Type] account, [Current Account Number], to [Destination Bank Name] located at [Destination Bank Address].

I have attached all the required documents with the application. Kindly let me know if any further details are needed from my side. I request you to process my request and provide me with necessary documents to facilitate the transfer.

Thank you for your time and assistance in this matter.

Sincerely,  
Kriti Mundada

## Bank Branch Transfer Application

Kriti Mundada  
4b Om Sudama Apartments,  
44 Old Thane,



Mumbai - 09

22 October 2022

Bank of India  
Sector 18,  
Thane  
Mumbai -09

Subject - Bank account transfer application

Dear Sir/Madam,

I am writing to request a transfer of my Savings account, 234XXXXXXX, from Thane SBI to Malad SBI. I request you to kindly transfer my account as per my request and provide me with necessary documents to facilitate the transfer.

I have attached all the required documents along with the application. Please confirm if any further details are needed from my side.

Thank you for your time and assistance in this matter.

Sincerely,  
Kriti Mundada

## Bank Branch Transfer Application

Kriti Mundada  
4b Om Sudama Apartments,  
44 Old Thane,  
Mumbai - 09

22 October 2022

Bank of India  
Sector 18,  
Thane  
Mumbai -09

Subject - Bank account transfer application

Dear Sir/Madam,

I am writing this letter to request the transfer of my savings/current account from your branch to Malad branch located at Sector 13.



I have been a customer of your bank for 3 years and have always received excellent service from your staff. However, due to [reason for transfer], I am requesting a transfer of my account to the Malad branch.

My account details are as follows:

Account Number: [your account number]

Account Holder Name: [your name]

Current Branch Name: [current branch name]

Current Branch Address: [current branch address]

I request you to kindly transfer my account to the [new branch name] branch as soon as possible. I have already opened an account at the new branch and have submitted all the necessary documents.

I would appreciate it if you could let me know if there are any further formalities that I need to complete for the transfer.

Thank you for your assistance in this matter.

Sincerely,  
Kriti Mundada