Emily Wirtz
Software Engineer
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GitHub: https://github.com/ewirtz3

Software engineer and life-long learner with a background in Operations. Passionate about creating beautiful, accessible digital user experiences, especially using JavaScript and React.

TECHNICAL SKILLS

JavaScript, React, CSS, HTML, jQuery, SQL, MySQL, MongoDB, OOP, APIs, Node.js, Express, Git, Jest

PROJECTS

- **JobSpot:** Full stack job search tracker. Created functional components using React, styled with Semantic UI, and created relational database to store user info using Sequelize. **Use email test@gmail.com and password test123 to log in.**
    - **Link to GitHub repo:** https://github.com/Anverch/JobSpot
    - **Link to deployed app:** https://job-spot.herokuapp.com/

- **Weather Dash:** Weather dashboard to find your current and 5-day forecasts. Utilizing Moment.js to format times and dates, Local Storage to store recently-searched cities and re-render the most recently-searched forecast, and AJAX calls to the Open Weather API to obtain all forecasts.
    - **Link to GitHub repo:** https://github.com/ewirtz3/weather-dashboard.
    - **Link to deployed app:** https://ewirtz3.github.io/weather-dashboard/

- **projectYOU:** ProjectYOU is a simple tracker for logging minutes of exercise, water intake, and hours of sleep all in one place. Written using Node.js, Express.js, Sequelize, and Express.js Handlebars.
    - **Link to GitHub repo:** https://github.com/ewirtz3/projectYOU.
    - **Link to deployed app:** https://projectyou.herokuapp.com/

EDUCATION

University of Kansas, Overland Park, KS - *Full Stack Web Development Certificate*
MARCH 2020 - AUGUST 2020

Creighton University, Omaha, NE - *Bachelor of Arts - Spanish & Hispanic Studies*
AUGUST 2006 - MAY 2010

WORK EXPERIENCE

American Century Investments, Kansas City, MO - *Corporate Services Coordinator*
MARCH 2020 - PRESENT
- Managing purchasing and invoices for IT equipment and services across vendors and within Workday
- Internal shipping/receiving of employee IT equipment across employee homes and 7 offices globally
- Deploying IT shipments to India and Hong Kong, eliminating $60k cost from using third party vendor
- Leading efforts to define new process for employees to create and track requests to ship/receive documents and IT equipment, moving away from current email process

Brilliant Earth, San Francisco, CA - *Operations Associate, Operations Lead, Operations Manager*
FEBRUARY 2015 - AUGUST 2018
- Led Fulfillment Team with 5 direct reports to meet several daily deadlines in order to successfully receive, process, create materials for, and ship 200-300 packages per day

- Collaborated with other Operations Managers to create and accomplish quarterly departmental and company goals, including opening 5 new showroom locations, planning for the holiday jewelry season, and creating a vendor portal for diamond and manufacturing vendors
- Utilized NetSuite searches to track metrics, report bugs, and effectively tie up countless loose ends at the end of every shipping day
- Served as main point of contact for manufacturing and shipping vendors, ensuring they were able to effectively and accurately drop ship 10-20 orders per day per vendor
- Became a leader in training across both Operations and Sales, effectively training to some capacity 100% of new hires in SF
- Instrumental in a complete overhaul of the Fulfillment process, moving from an Excel sheet and manually-printed FedEx labels in order to ship 60-70 packages daily when I started, to scheduled label and materials scripts and shipping QA buttons to be able to ship 200-300 packages daily
- Continually created and improved upon team processes to achieve higher efficiency and accuracy