Rules of Engagement

The Team will...

- Make every effort to meet the commitments it makes to the customer
- Expose impediments, and risks as quickly as possible.
- Strive to improve every iteration
- Update the customer at a weekly interval
- Always work on the highest value items first, following the rule that the next thing to work on is the highest priority item possible to be worked on.
- Follow the agenda of the meeting as close as possible, and give word if there are missing elements early.

Each Team member will...

- Give valid estimates of work based upon the best information available at the time.
- Hold each other accountable for work completion.
- Give assistance if they have solved a similar problem before.
- Meet at every scrum meeting for status and to answer the questions: What did I complete since our last meeting? What will I complete before our next meeting? What is impeding me?
- Be on time for the daily standup
- Give word at an early time if one is not able to meet at the agreed time or place.
- Let other team members know if there are issues with the work submitted or the way they work, before it becomes a matter for the whole team.
- Respect that each individual is entitled to their opinion, and we encourage speaking up.

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