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March 19, 2025.

Hiring Manager GS Engineering & Construction Corp

Dear Hiring Manager,

I am writing to express my keen interest in the Architectural Coordinator position at GS Engineering & Construction Corp, as advertised on sg.jobstreet.com. With my 6 years of experience in architectural coordination specifically in Abu Dhabi, and proficiency in key architectural skills including Revit (BIM), AutoCAD, and project scheduling, I am confident I can contribute effectively to your team. I have a strong understanding of building codes and regulations relevant to the UAE, and I am adept at coordinating architectural drawings and documentation.

In my previous role at GEOESTATE, I was responsible for the Abu Dhabi branch, overseeing architectural coordination for a range of projects, including ADM projects. I was directly involved in the launch and management of notable projects such as Saas Heights, Burtville C25, and Taraf Lagoon. My responsibilities included managing project documentation, ensuring accuracy and timely delivery across all projects, and coordinating with contractors and consultants to resolve design conflicts and maintain project schedules. Furthermore, I possess a strong reputation for producing precise permit drawings, preparing accurate area calculations and sealable area analyses, and conducting GIS for all projects, which directly contributed to the successful and timely completion of numerous developments. I am particularly drawn to GS E&C's commitment to innovative architectural solutions within the Abu Dhabi market, and I am eager to contribute my skills to your projects.

My resume is attached for your review. Thank you for your consideration.

Sincerely,

Abdalrahman Elsheikh