

## CONTACT

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http://dgodesigns.com

### **SKILLS**































#### **WORK EXPERIENCE**

# Self Employed - Devloper / Designer

February 2008 - Present

Created and managed a web development / design business. Worked with a range of clients and development environments. For some examples and a more detailed list of skills, visit http://dgodesigns.com.

### Center Manager - Landmark Education July 2003 - February 2008

Began as department manager. Twice promoted. Responsible for managing the operations of the Detroit office of an international personal and professional growth, training and development company.

Responsibilities included:

- Managing and maintaining personnel
- Meeting and expanding sales targets
- Scheduling and filling seminars and programs
- Budgeting, forecasting, and financial management
- Leading sales presentations
- Leading sales training programs

## **EDUCATION**

## Eastern Michigan University

Completed October, 2008

Bachelor of Science in Philosophy

## PROFESSIONAL DEVELOPMENT

Mission Control Productivity Completed October, 2008

Performance Initiative Business Training June 2012 - January 2014