**PRE-JOB-INTERVIEW QUESTIONNAIRE**

**NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CURRENT POSITION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CURRENT EMPLOYER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Position applied for:**

1. What major qualifications (and grades) do you possess?
2. Please describe your responsibility on your current or last job function.
3. Do you have work experience with regards to the position you applied for? If yes, please describe.
4. Why do you want to leave your present job?
5. What Management or Lead position have you held, and what did you accomplish?
6. What is/was your annual gross salary on your current or last position?
7. What is your salary expectation from Creditville (annual, gross) below which you may not wish to be considered for the job?
8. The advertised position exists in Lagos. Would this pose a problem for you?
9. What is your family situation (single / married? children?)
10. What are your career and life plans over the next 5 years?
11. What computer softwares are you competent on?
12. How familiar are you with the Microsoft Office suite?
13. If selected, how soon will you be available to start work?
14. If you will need to relocate, what form of relocation assistance will you require?
15. If you are successful, what qualities will you bring to the job?