



2016 APPLIANCE SPECIFICATIONS AND ENERGY CHARGES FORM

Return this form to the Festival of Nations Office at the International Institute of Minnesota, 1694 Como Ave., St. Paul, MN 55108
or as an attachment by e-mail to: twiatros@iimn.org or fax to 651-647-9268

Festival of Nations Cafe Coordinator: TJ Wiatros, (W) (651) 647-0191, Ext. 398 E-mail: twiatros@iimn.org

(Please Print)

Ethnic Group: _____ Chairperson: _____

Please provide both phone #s Home: _____ - - Work/Cell: _____ - -

If you are bringing or renting ANY appliances you MUST complete page 2 of this form

A. MAJOR APPLIANCE RENTAL CHARGES and INFORMATION

Plaza TV & Appliance Center rental charge per stove: **\$175.00**, refrigerator or freezer: **\$150.00**

Average size of refrigerator is 18 cubic feet. Average size of freezer is 14 cubic feet.

We can not guarantee the exact size and type requested on the form since these are not determined by the Festival of Nations and are based on the ability to resell the merchandise following the event. We cannot guarantee delivery of stoves, refrigerators, or freezers at the RiverCentre if this form is not received by the due date. **Deadline to cancel an appliance rental is February 7, 2016.** Cancellations received after this deadline may result in a rental fees being assessed to the Ethnic Café for that appliance. You may contact Brian at Plaza TV & Appliance Center at (651) 731-3603 for the purchase of appliance(s) used at the Festival, or for any special requests or questions.

NOTE: Major Appliance rental fees will be added to your energy charge bill will be presented to each Café booth on Friday and payment will be collected (checks only) on Saturday by a Festival of Nations staff person. Café groups are responsible for any missing parts or damage to rented appliances.

B. ADDITIONAL APPLIANCES

In order to assure enough electrical service for your Cafe, it is necessary that you list all electrical appliances you will be using. Booths will be wired only for major appliances rented from Plaza TV & Appliance and the additional standard appliances listed on this form. Advance notice of at least one month is required for any changes to non-standard electrical hook-up. Ethnic groups will be charged for this service on a time & materials basis. If you do not return this form by **January 15, 2016**, the Cafe Committee will assume that you do not need any additional electrical service.

NOTE: All 110/120-volt appliances are single phase. Some 220/208-volt appliances are 3 phase.

PLEASE BE SURE THAT ALL APPLIANCES YOU BRING ARE IN GOOD WORKING ORDER. YOU ARE RESPONSIBLE FOR THEIR REPAIRS. THE ELECTRICIANS ON DUTY WILL NOT REPAIR APPLIANCES BROUGHT IN BY ETHNIC GROUPS. IF IT IS DETERMINED THAT AN APPLIANCE POSES A SAFETY RISK, IT WILL NOT BE ABLE TO BE HOOKED UP TO ELECTRICITY. THE FESTIVAL OF NATIONS AND RIVER CENTRE STAFF RESERVE THE RIGHT TO REFUSE ELECTRICAL HOOK UP OF APPLIANCES BROUGHT INTO THE EVENT.

C. ENERGY CHARGES

Because of electrical costs the following charges will apply:

1. Each 220/208-volt major appliance (stove, deep fryer etc.) \$40.00 energy charge for four days.
Plus \$25.00 one time special hook up charge for 220/208-volt appliances
2. Freezers and refrigerators \$30.00 energy charge each
3. Other 110/120-volt appliances brought in by your group (blenders, coffee makers, mixers etc.)
There is a \$25.00 energy charge for four days for each appliance.

Note: Advance notice of at least one month is required for any non-standard electrical connection. Ethnic groups will be charged for this service on a time and material basis.

D. SNEEZE GUARDS, TABLES AND CHAIRS

A limited number of sneeze guards are available for rent, on a first-come first-serve basis, at a charge of \$25.00 for each guard for the event. Every attempt will be made to honor reasonable requests for chairs standard 8 Foot tables. If none are listed, none will be placed and there is no guarantee of availability. Please Request the total number of tables and chairs needed in the work area of your booth.

| | Sneeze Guards \$25.00 rental fee each | 8' tables | Chairs |
|----------|---------------------------------------|-----------|--------|
| Quantity | | | |

Ethnic Group: _____

The bill for energy charges, major appliance rental fees and sneeze guard rental fees will be delivered to the café on Friday of Festival of Nations. The payment, in full, for all charges on the bill is due Saturday, May 7, 2016. **Failure to pay this charge by the due date will result in a fine of \$100.00. Groups who fail to make payment for all charges by May 7, 2016 may be ineligible for Café participation in next year's Festival.** (Procedures & Policies Book, DEADLINES AND FEES).

Any changes from those listed on this form require advance notice and Cafe Committee approval. Contact TJ Wiatros at 651-647-0191, x398 E-mail: twiatros@iimn.org.

| QTY | Appliance Type | Style (circle 1) | Watts | Amps | Phases (circle 1) | Unit Cost | Total Cost |
|-----|----------------------------------|------------------|---|------|-------------------|-----------------------|------------|
| | Freezer Rental | Chest Upright | *unit cost for appliance rentals includes all applicable fees. (does not include charges associated with damage or unclean items) | | | \$180.00 | |
| | Refrigerator Rental | S/S Top/bottom | | | | \$180.00 | |
| | 220/208 Stove Rental | Coil Smooth | | | | \$240.00 | |
| | 220/208 Deep Fryer | | | | Single Three | \$40.00 | |
| | 220/208 Gyro Maker | | | | Single Three | \$40.00 | |
| | 220/208 Steam Table | | | | Single Three | \$40.00 | |
| | 220/208 Stove | | | | Single Three | \$40.00 | |
| | 220/208 setup fee / unit | | | | | \$25.00 | |
| | Refrigerator / Cooler | | | | Single Three | \$30.00 | |
| | Freezer | | | | Single Three | \$30.00 | |
| | Blender / Food processor | | | | Single Three | \$25.00 | |
| | 2-burner hot plate | | | | Single Three | \$25.00 | |
| | 1-burner hot plate | | | | Single Three | \$25.00 | |
| | Hot box | | | | Single Three | \$25.00 | |
| | Coffee maker / Tea maker | | | | Single Three | \$25.00 | |
| | Cookers: Cheese | | | | Single Three | \$25.00 | |
| | Cookers: Chocolate | | | | Single Three | \$25.00 | |
| | Cookers: Rice | | | | Single Three | \$25.00 | |
| | Cookers: Soup | | | | Single Three | \$25.00 | |
| | Cookers: Other | | | | Single Three | \$25.00 | |
| | 110/120 Deep Fryer | | | | Single Three | \$25.00 | |
| | Fry Pan | | | | Single Three | \$25.00 | |
| | Drink Dispenser/Slush Maker | | | | Single Three | \$25.00 | |
| | Grill | | | | Single Three | \$25.00 | |
| | Wok / Crepe / Pancake ball maker | | | | Single Three | \$25.00 | |
| | Heat lamp | | | | Single Three | \$25.00 | |
| | Microwave | | | | Single Three | \$25.00 | |
| | Mixer | | | | Single Three | \$25.00 | |
| | Ovens: Pizza | | | | Single Three | \$25.00 | |
| | Ovens: Toaster | | | | Single Three | \$25.00 | |
| | Oven: Pretzel | | | | Single Three | \$25.00 | |
| | Roaster | | | | Single Three | \$25.00 | |
| | Cash Register | | | | Single Three | \$25.00 | |
| | Popcorn Popper | | | | Single Three | \$25.00 | |
| | Other: | | | | Single Three | Cost to be determined | |
| | Other: | | | | Single Three | Cost to be determined | |