



INTERNATIONAL BAZAAR & MARKETPLACE REQUIRED FORMS CHECKLIST

● ● ● All payments and forms are due on or before February 7, 2016 ● ● ●

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BOOTH SPACE RENTAL FEE

Payment Options

Option 1: \$750 (if all payments and paperwork are received by **January 15, 2016**)

Option 2: \$950 (if all payments and paperwork are received by **February 7, 2016**)

*To reserve your booth space, half of the booth fee must be paid as a deposit on or before **November 22, 2016**. Balance of payment is due by **February 7, 2016**. Failure to comply could possibly result in your not being able to participate in the Festival of Nations.*

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BAZAAR QUESTIONNAIRE/REGISTRATION FORM

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BOOTH MERCHANDISE INVENTORY

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INSURANCE GENERAL LIABILITY POLICY (COPY)

Your booth must have a general liability policy. You can obtain a GL policy through your insurance agent. If you do, the policy must state "Festival of Nations" as additionally insured. If you wish you can get a GL policy for your booth through the Festival of Nations office

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STATE OF MN TAX ID NUMBER (COPY)

*You must have a State of MN Tax ID number to sell items at the RiverCentre. If you have the ST19 form for your business please submit that form. **If you do not have this form it is available online, we only need page one.***

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PROOF OF NON-PROFIT (COPY)

Festival of Nations policy ~ All income-producing booths must be directly affiliated with a non-profit 501c 3 organization. The group can either be members of a non-profit organization for fund-raising purposes or representatives acting on behalf of a non-profit organization for fund-raising purposes. The Festival of Nations requires a copy of the non-profit certificate of the non-profit you're affiliated with. No exceptions.