**Andres Juan Panek**

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**EDUCATION**

**University of Miami, Miami, USA August 2015 – May 2019**

Bachelors in Business Administration, Major in Economics. Minor in Music and Entertainment Business

Modules include International Trade Theory, Operations Management, Managerial Finance, Health Sector Management and

Policy

**Work Experience**

**Mediterranean Shipping Corporation, Miami USA December, 2019-**

**Export Documentation**

* Provide timely and accurate response to customer inquiries regarding transportation milestones and shipment details
* Observe corporate guidelines when addressing customer inquiries regarding shipments
* Escalate unique or complex customer issues to the appropriate supervisor for resolution when necessary
* Liaise with shippers, consignees, government agencies and overseas offices as necessary
* Assume documentary and customer service responsibility for all assigned shipments.
* Maintain efficient ocean shipments documentation and correspondence

**Anglo International Shipping, London UK**

**Financial Analyst Intern September 2019-October 2019**

* Focusing on our core values of partnerships, sustainability and governance Anglo is a best practice and risk managed provider of dry bulk tonnage in the panamax to post-panamax segment.
* Target attractive asset entry prices whilst maintaining a fortress balance sheet
* Manage a partnership-focused commercial employment strategy
* Worked with Adobe Analytics

**Holman Fenwick William, London, UK**

**Intern October 2019-November 2019**

* HFW is a top global law firm, specializing in international trade. It is sector focused and services clients across the insurance, shipping, aerospace, commodities, construction, energy and resources sectors.
* Worked in the insurance litigation and insolvency in the Shipping Industry department. While using Adobe Analytics.

**STEAMSHIP MUTUAL UNDERWRITING ASSOCIATION LIMITED, London, UK**

**Intern August 2019-October 2019**

* Assisted the European division in claims handling by accessing internal databases in order to obtain details pertaining to individual claims. Assisted the manager with claims above $10,000,00
* Trained with the underwriting department evaluating new and renewal applications to determine insurance risks and premiums based on internal information and past records.

**Royal Caribbean Cruise Line, Miami, USA**

**Financial Analyst Full Time May 2018-May 2019**

* Watch List database maintenance (eliminate duplicate records, deactivate old records)
* Assist with the KPI’s (key performance indicators), Bank Reconciliation, Budget Planning
* Assist the Care Team with resolving and relaunching the invoices process.
* Modernized the Pre-Employment Medial Examination assessment for new hires.

**ADDITIONAL INFORMATION**

 Volunteered in the Dominican Republic helping underprivileged families build latrines and water system while assisting the implementation of a social program that improves sanitary conditions in villages

 Trained and received 100 Ton USCG Masters License.

 Hold an Ordinary Seaman rating and basic training in Operations of Oil and Chemical Tankers

 Software expert in QuickBooks, Microsoft Office, Microsoft Excel

* Hold an Open Water Diver license and currently a Black Belt in Taekwondo.
* Native Language: English, Spanish
* Conversational in Portuguese.