

Form No.	FM-DNSC-IQA-03
Issue Status	05
Revision No.	05
Effective Date:	02 January 2025
Approved By	President

## **AUDIT CHECKLIST**

Date of Audit: April 27, 2025  Department / Process Area: Clinic Process		IAR No:	AC-2024-02-08-1	
Document R	eference / ISO Clause:	Sample		
Auditor:	Leonidas M Davinci		Auditee	Stacey Skiles, Annabell Brekke

AUDIT TRAIL	Comply (Y/N)	AUDIT FINDINGS/NOTES/REMARKS (evidence)
Clause 4.1 Understanding the org and its context low does DNSC normally identify its internal and external issues? Ask to see Strat. Plan 5 yr, or latest; SWOT analysis Q. What are the basis for identifying issues in the SWOT	Y	Goods
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<sup>\*\*</sup>Reminder: This checklist is just a guide, you are free (and encouraged) to add more questions as you conduct the actual audit.

\*\*Check the following:

The procedure is followed.

The forms are completely filled.

The records have complete signatures of concerned personnel.

The filing of records generated

Prepared by:	Reviewed by:	Date:
LEONIDAS M DAVINCI	LEANNE HESSEL LEBSACK	April 27, 2025

<sup>\*\*</sup>Note to the auditor: Please ensure to check status of open corrective/preventive actions from previous internal audit(s). You have the option to close-out the open item if you find that the action(s) taken have been implemented or are effective already.