



Form No.	FM-DNSC-IQA-04
Issue Status	06
Revision No.	08
Effective Date:	02 January 2025
Approved By	Presidents

Internal Audit Report

Date of Audit: April 04, 2025

IAR No: AR-2025-02-08-1

Department / Process Area: Request for Credentials

Document Reference / ISO Clause: PM-DNSC-HORF; ISO Clauses: 6.1.2, 6.2.1; 6.3,7.1.5.1, 7.3, 7.4, 8.1,9.1,9.2, 10.1,10.2, 10.3;

Auditor: SECOND INTERNAL AUDITOR, Rickey Gulgowski, Foster Lueilwitz

Auditee: Stacey Skiles

A. Verify the Effectiveness of the Process		
Review the applicable procedure(s) for this process and answer the questions below.		
Questions		
Are the procedure steps accurate and complete as compared to true practice?	Yes	
Are there sufficient check steps (inspections, tests, reviews, approvals, sign-offs, etc.) that ensure the process outputs meet requirements before passing onto the next process?	Yes	
Does the process appear to adequately meet the requirements of ISO 9001 and its documentation?	Yes	
Does the process appear to adequately meet all customer or regulatory requirements?	Yes	
Are the quality objectives or targets identified in the process met?	Yes	

B. Summarize Findings for CAR Form System

Based on the findings and nonconformities you have recorded in the previous sections, summarize the necessary actions needed For type, choose one of the following:

C = Corrective action needed (existing noncompliance)

OFI = Opportunity for Improvement

OFI (Improvement):

OFI (Possible Non-conformance in the Future)



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CAR FORM #	Describe finding as you want it to appear in the CAR Form System	Type (Major / Minor)
	Requirements Findings Evidence/s	

C. POSITIVE FINDING. Summary of positive findings during the conduct of audit. This may also include any possible suggested enhancement for improvement that was not included in the OFI.

D. Review Audit Report and Submit All auditors on the audit team must submit their audit reports for summary and review by the Lead Auditor. Lead Auditor: review the completeness of this report prior to submitting it to the QMC. Be sure findings show objective evidence, that everything is written clearly, and that all checklist questions are answered.

Audit Report prepared by:

SECOND INTERNAL AUDITOR, Rickey Gulgowski, Foster Lueilwitz
 Internal Auditor / Date

Audit Report Conformed by:

Stacey Skiles
 Process Owner(s) / Date

Audit Report reviewed by:

Leanne Hessel Lebsack
 Internal Lead Auditor/Team Leader/Date