

## **Internal Audit Report**

Department / Process Area: Library Process  Document Reference / ISO Clause: ISO awit gamer  Auditor: Foster Feeney Lueilwitz Auditee  A. Verify the Effectiveness of the Process  Review the applicable procedure(s) for this process and answer the questions below.  Questions  Are the procedure steps accurate and complete as compared to true practice?  Are there sufficient check steps (inspections, tests, reviews, approvals, sign-offs, etc.) that ensure the process outputs meet requirements before passing  3 aa	Department / Process Area: Library Process						
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onto the next process?	reviews, approvals, sign-offs, etc.) that ensure the	3	aa				
Does the process appear to adequately meet the requirements of ISO 9001 and its documentation?		2					
Does the process appear to adequately meet all customer or regulatory requirements?		1					
Are the quality objectives or targets identified in the process met?		3					

## **B. Summarize Findings for CAR Form System**

Based on the findings and nonconformities you have recorded in the previous sections, summarize the necessary actions needed For type, choose one of the following:

C = Corrective action needed (existing noncompliance)

**OFI** = **Opportunity** for **Improvement** 

OFI (Improvement):
asdasdasdas das dasd asd
OFI (Possible Non-conformance in the Future)





CAR FORM #	Describe finding as you want it to appear in the CAR Form System	Type (Major / Minor)
	Requirements	
	Findings	
	Evidence/s	

C. POSITIVE FINDING. Summary of positive findings during the conduct of audit. This may also include any possible suggested enhancement for improvement that was not included in the OFI.	
okay nani preng!!!	

D. Review Audit Report and Submit All auditors on the audit team must submit their audit reports for summary and review by the Lead Auditor. Lead Auditor: review the completeness of this report prior to submitting it to the QMC. Be sure findings show objective evidence, that everything is written clearly, and that all checklist questions are answered.

Audit Report prepared by:	Foster Feeney Lueilwitz		
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Audit Banart Conformed by	Foster Feeney Lueilwitz		
Audit Report Conformed by:	Internal Auditor / Date		
Audit Danast savioused but	Leanne Hessel Lebsack		
Audit Report reviewed by:	Internal Lead Auditor/Team Leader/Date		

