|  |  |  |  |  |  |  |  |  |  |  |
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| **INTERNAL AUDITORS EVALUATION** | | | | | | | | | | |
|  |  | |  | | |  |  |  |  |  |
| Name of Auditor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ IQA No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |
| Process/Area Audited: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |
| Date of Audit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |
|  |  | |  | | |  |  |  |  |  |
| \*\*\*Note: Rate the auditor with 4 being the highest and 1 being the lowest. | | | | | | | | | | |
|  | Criteria | | | | | Score | | | |  |
|  | Auditing Principle | | | | |  |  |  |  |  |
|  | Ethical conduct | | | | | 1 | 2 | 3 | 4 |  |
|  | Fair presentation | | | | | 1 | 2 | 3 | 4 |  |
|  | Due professional care | | | | | 1 | 2 | 3 | 4 |  |
|  | Independence | | | | | 1 | 2 | 3 | 4 |  |
|  | Evidence-based approach | | | | | 1 | 2 | 3 | 4 |  |
|  | Total Score | | | | |  | | | |  |
|  |  | |  | | | AVERAGE SCORE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |  |
|  |  | |  | | |  |  |  |  |  |
| Definition: | |  | | | |  |  |  |  |  |
|  |  | |  | | |  |  |  |  |  |
| Ethical conduct | | −able to be diplomatic, open-minded and assertive | | | | | |  |  |  |
| Fair Presentation | | −absolutely unbiased | | | |  |  |  |  |  |
| Due-professional care | | −diligence which a person, who possesses a special skill, under a | | | | | | | |  |
| given |  | | given set of circumstances. | | |  |  |  |  |  |
| Independence | | −able to deliver questions and report directly and honestly | | | | | | |  |  |
| Evidence-based approach | | −approach to auditing wherein internal auditors make use of objective | | | | | | | |  |
|  |  | | evidence in verifying effectiveness of the processes. | | | | | |  |  |
| Comments on the Conducted Internal Audit: | | | | | |  |  |  |  |  |
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| Evaluated by: | | | | | | Noted by: | |  |  |  |
|  |  | | |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Auditee / Date | | | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Internal Lead Auditor / Date | | | |  |