



## SERVICE RECORD

(To be accomplished by Employer)

(If married woman, give also full Maiden Name)

(Date herein should be checked from Birth Certificate or some other reliable documents)

This is to certify that the employee herein above-named actually rendered services in this Office as shown by the service record below each line of which is supported by appointments and other papers actually issued by this Office and approved by the authorities concerned.

[illegible]

Issued in compliance with Executive Order. 54 dated August 10,. 1954 and in accordance with Circular No. 8 dated August 10, 1954 of the system.

Certified Correct:

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Administrative Officer

Conforme:

(Employee Signature / ID No.: )