



# STA. TERESA FUNERAL HOMES

RODERICO A. ENAD - Prop.

0907 575 4693

*"Family Satisfaction is our Prime Objective"*

Main Office:  
Km. 31, Gredu, Panabo City

Bunawan Branch:  
Km. 24, Bunawan, Davao City

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## 15-DAY DEMAND LETTER FOR PAYMENT

**Date:**

**THIS IS AN ATTEMPT TO COLLECT A DEBT.**

**AMOUNT DUE:**

**YOU HAVE 15 DAYS TO PAY ENDING ON**

Dear

You currently have an outstanding balance with STA. TERESA FUNERAL HOMES in the amount of

The outstanding balance is in regard to the funeral services of

In order to resolve this matter you shall have fifteen (15) days from the date of this letter to pay this debt.

If there is no response to this letter, all legal rights and remedies shall be explored, including, but not limited to, legal proceedings necessary to recover the debt without further notice.

This demand letter for payment serves as official notice to you and may be tendered in court as evidence for your failure to pay. If legal action is to occur to resolve this matter, it may involve having you pay attorney's fees and may impact your credit history.

We hope to resolve this matter as soon as possible.

Sincerely,

**ANGELIQUE E. LAO**