



Abhijeet Sharma

Contact Me

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Objective

A hardworking person who always tend to learn new things and gain experience.

With a strong desire to grow both personally and professionally, I am currently seeking an opportunity in a reputable organization where I can utilize my skills in this field.



Skills

- MS Office : Word, Excel, PowerPoint
- Search Engine Optimization,
- Keyword Research.
- Google Search Console
- Basic Knowledge of Google Analytics (GA4)
- Canava.
- HTML, CSS
- Operating systems: Windows 7,8,10,11



Education

- **PURSUEING MASTERS OF COMP. APPLICATIONS**
IGNOU, Delhi
- **BACHELOR OF COMP. APPLICATIONS (2018-2021)**
DAV Centenary College (MDU,Rohtak)
- **XII FROM CBSE (2016-2018)**
Rawal Convent School, Ballabgarh
- **X FROM CBSE (2014-2016)**
Modern BP Public school, Faridabad



Language

- English ☒
- Hindi ☒



Personal profile

- Full Name : Abhijeet Sharma
- Father' s Name : Krishan M. Sharma
- Date of Birth : 12/03/2001
- Gender : Male
- Nationality : Indian
- Marital Status : Single
- Hobbies : Traveling & Reading



Experience

1.5 Years Experience in Back Office Executive and Management and Invoicing.



Certificate

- SEO Certification Course by Hubspot Academy
- Content Writing Certification by U Savvy Academy