

## CURRICULAM –VITAE

### Rajeev Kumar Jha

Bargaon , Saharsa (BIHAR)

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### CAREER OBJECTIVE

Aspiring to get a career oriented platform where I can deliver my responsibilities assigned, perform towards organizational goals, acquaint myself with the culture and imbibe learning's of superiors & also to explore my capabilities and Improve on them to benefit the organization I am working with.

### PERSONAL PROFILE

**Knowledge:** MS Office, Python, HTML, CSS, Java.

**Capable of performing** under highly pressurized work environment as per the required standards of the Organization.

**EXPERIENCE: FRESHER ( Pursuing in Bachelor of Computer Application )**

### ACADEMIC QUALIFICATION

- **BACHELOR IN COMPUTER APPLICATION, IN DAV INSTITUTE OF ENGINEERING AND TECHNOLOGY**
- **10+2 (Science)** from **DPCSS Miller High School** in March 2020 with 1<sup>st</sup>division marks.
- **Matriculation** from **BSEB** in 2018 with 1<sup>st</sup> division Marks

### COMPUTER AWARENESS

- Advanced Diploma in Computer Application
- Web Designing
- MS Office
- Internet

### PERSONAL ATTRIBUTES

- **Consistent Performer** : Highly competitive and performance oriented approach
- **Self Motivated and Reliable** : Focus on accomplishment of tasks for self growth and self satisfaction
- **Good Listening Skill** : Compassionate with analytical bent of mind
- **Creative and Initiative taker** : Creativity in thinking process with ability to take new steps
- **Multi-tasking ability:** Able to manage different tasks within the time frame as an individual and in a team

### PROFESSIONAL SKILLS

- Time Management and teamwork
- Excellent leadership skills
- Proficient Communication skills
- Always ready to accept challenges
- Positive Attitude with Optimistic & Cognitive thinking

## **HOBBIES**

- Playing Games
- Music
- Playing cricket
- Reading Books
- Travelling

## **PERSONAL DETAILS**

Father's Name	:	Manoj Kumar Jha
Mother Name	:	Sadhna Devi
Marital Status	:	Single
Nationality	:	Indian
Languages Known:		Hindi, English
D.O.B.	:	14 January 2002
Height	:	5.9
Weight	:	63kg

**Date:**

**( Rajeev Kumar Jha )**

**Place:**