

PERSONAL SKILLS INVENTORY

Skills Developed	Challenge	Action taken	Results	Self-reflection/ Key takeaway
Adaptability (e.g challenge faced in an internship; situation where you handled a lot of pressure; time you failed)	Problems facing to apply for IT field jobs as requirement is graduate minimum or bachelor's degree and I am having Diploma degree	I researched in every company and choose Edyoda digital for certification course and by Side I choose IIT Madras for distance Graduation	No, I am getting many opportunities due to Edyoda Digital University in presence of Diploma Degree also.	In many companies no matter what degree you have all the things mattered is your knowledge and skills.
Analytical (e.g project where you had to perform detailed research and analysis)	Coding Project where I faced difficulties because I am not from computer science background	I go through the notes and explanation videos on YouTube as well and done the detailed research and analysis	I gathered all the knowledge and details about that project and completed it.	Nothing is difficult to learn but you have to give proper time and concentration towards it.
Communication (e.g convince someone of your idea, present complex information, get your point across)	To share some of my knowledge with the children's while I am volunteering in an orphanage (NGO)	By giving them a reason to listen to me and making a trust bond between us	They are sharing their point and that time I was listen and at the end I shared some of my knowledge among all and we made a good conversation.	I learned many things that a good conversation means listen first and then give your point on that.
Initiative (e.g stepped up to a challenge, identified a problem and took action to solve it, did something even though not your responsibility)	Get placed within six months	Preparing in advance for job interviews. Making my career plan and working on confidence as well.	I am getting vacancy and doing my best in it.	Working hard to achieve my goals what I thought to be.

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Leadership (e.g coordinated several people to achieve a goal, led a group but not successful)	To lead in a group of 8 members in final year college project	I distributed every work and task among all according to their knowledge and skills in which what they are perfect.	We got 1 st prize and full marks in it and our project will shown in the college exhibition.	Learned how to tackle tough situation
Planning & Organization (e.g overcame a tight timeline, handled multiple responsibilities, manage your time and prioritize tasks)	Challenge to give three different subjects exam in one day	In final year of my college, I am having backlogs in 3 papers due to some medical issue and end semester having 7 subjects including practical's and on one same day there are three exam in morning afternoon and evening shift.	I studied hard and cleared all backlogs and current semester papers.	Hard work and focused always give a positive result.
Problem-solving skills (e.g talk about a problem/obstacle faced to reach a goal and how you solved it)	To get placed in IT companies because I am having interest in it	As I choose diploma in mining engineering and due to COVID-19 there are no vacancy and jobs in that field so I switched into Data Science program and doing my best to learn all these coding knowledge	After joining EdYoda I am getting many vacancies in which I am failing to apply because of Diploma degree	Don't think it's too late. Nothing is too late to achieve.
Teamwork (e.g when you worked on a team to achieve a goal; conflict faced when working on a team; working with a team member not cooperative)	Coordinating an event in college fest	We had organized a MasterChef event and collaborated in team and interacted with many persons about feedback and taken ideas from our senior to how to tackle any difficulties or situations and in between of event also we took guidance of senior and mentor as well.	Our event was successfully done with many appreciations to our teamwork from principal and director also and got good feedback from participants also related to our management.	I learned each and every member in group is a special person in absence of any one person team may collapse.